



Tax Preparation!!

FREE Income Tax Preparation Assistance for taxpayers with household earnings up to \$50,000 will be available beginning January 30.

Manhattan Public Library, Juliette & Poyntz Ave.

Monday 10:00 am to 3:00 pm

Tuesday 10:00 am to 3:00 pm

Wednesday 1:00-7:00 pm

Thursday noon-5:00 pm



Appointments are required and can be made by calling 565-6426 or e-mailing vitataxes@gmail.com after January 15.

To assure that a complete return can be completed, tax payers should bring this tax information to the tax appointment:

- 1. A copy of your 2010 tax return (helpful, but not required).
- 2. Social Security cards for the worker, spouse and any children in the household born before 1/1/2011. Social Security cards are REQUIRED.
- 3. Photo ID for taxpayer(s).
- 3. W-2 forms for all jobs held in 2011.
- 4. 1099-G form, if you received unemployment insurance benefits at any time in 2011.
- 5. 1099-INT, if you received bank interest in 2011.
- 6. Any statements received from a mortgage company during 2011.
- 7. Any notices sent to the worker by the IRS in 2011.
- 8. Workers with Individual Tax Payer Identification Numbers (ITINS) should bring the ITIN card sent to by the IRS. Workers need either an ITIN or an SSN for the Child Tax Credit.
- 9. Form 8332 or copy of divorce decree for non-custodial parent claiming child.
- 10. Verification of any student loan interest or tuition paid in 2011, if any.