

**RILEY COUNTY LAW ENFORCEMENT AGENCY
LAW BOARD MEETING
City Commission Meeting Room
1101 Poyntz Ave.
Manhattan, KS
January 17, 2023 12:00 p.m.
Agenda**

I. ESTABLISH QUORUM- Chairperson Morse

II. PLEDGE OF ALLEGIANCE- Director Peete

III. CONSENT AGENDA

[Items on the Consent Agenda are those of a routine and housekeeping nature or those items which have previously been reviewed by the Law Board. A Law Board member may request an item be moved to the end of the General Agenda.]

- A. Approval of Minutes
 - 1. December 19, 2022 Law Board Meeting
 - 2. December 30, 2022 Special Law Board Meeting
 - B. Approve 2022 & 2023 Expenditures/Credits
 - C. 2022 Adjusted Financial Journal Entries- (*Review*)
 - D. Juvenile Transport Reimbursement
 - E. RCPD Related County Expenditures- (*Review*)
 - F. Riley County Jail Average Daily Inmate Population- (*Review*)
 - G. Seizure Expenditure- (*Review*)
 - H. Monthly Crime Report- (*Review*)
 - 1. Monthly
 - a) Monthly Crime Report
- Pages 3-8
- Pages 9-10
- Pages 11-23
- Pages 24-27
- Page 28
- Pages 29-32
- Page 33
- Page 34
- Pages 35-50

IV. GENERAL AGENDA

- I. Swear in Law Board Members- Riley County Clerk Rich Vargo
 - J. Reorganization/Election of Officers- Secretary Wilkerson & Board- (*Vote Required*)
 - K. Selection of Hearing Officer- Chairperson & Board- (*Vote Required*)
 - L. Additions or Deletions
 - M. Public Comment
 - N. Fraternal Order of Police Lodge #17 Comments
 - O. Board Member Comments
 - P. Law Board Member Recognition- Director Peete & Assistant Director Moldrup
 - Q. Promotion Announcement Captain Scott Hajek - Director Peete & Assistant Director Moldrup
 - R. Veterans of Foreign Wars Post 1786 Law Enforcement Officer of the Year Award Corporal Jake Wilson- Director Peete & Assistant Director Moldrup
 - S. 2024 Budget Preparation Timeline- Director Peete- (*Discussion*)
 - T. Executive Session- (*Vote Required*)
 - 1. Non-Elected Personnel Matters
 - 2. Attorney Client Privilege
 - U. Adjournment
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Riley County Law Enforcement Agency (Law Board) Meetings are open to the public. Agenda items may be viewed on the Riley County Police Department website at <http://rileycountypolice.org/law-board>. In order to comply with provisions of the Americans with Disabilities Act (ADA), the Riley County Law Enforcement Agency will make reasonable efforts to accommodate the needs of persons with disabilities. Please contact Executive Offices Manager Nichole Glessner at (785) 537-2112, ext. 2468, for assistance.

The Meeting of the Riley County Law Enforcement Agency will be televised live on local Cox Cable Channel 3, on the City of Manhattan's website at <http://cityofmhk.com/tv>, and also on Facebook at <https://www.facebook.com/RileyCountyPD>. A recording will be made available on the City's website after the meeting.



RILEY COUNTY POLICE DEPARTMENT

To reduce crime and improve the quality of life for the citizens we serve

Riley County Law Enforcement Agency Law Board Meeting

**Tuesday, January 17, 2023
12:00 p.m.**

**City Commission Chambers
1101 Poyntz Avenue
Manhattan, Kansas**

Contact Director Peete with any questions
(785) 537-2112 ext. 2468

RILEY COUNTY POLICE DEPARTMENT MONTHLY BUDGET STATUS REPORT

	December 30, 2022	Budget	Current Actual	Actual-YTD	% to date	Last YTD	Remaining	% Balance
	Authorization	December	Year	100%	Actual			
01	Salaries-Full Time	13,980,077.00	1,086,163.39	13,039,960.34	93.28%	12,787,711.85	940,116.66	6.72%
02	Salaries-Part Time	125,000.00	3,759.25	68,768.31	55.01%	99,883.42	56,231.69	44.99%
03	Salaries-Overtime	471,762.00	58,817.89	657,706.61	139.41%	574,030.70	-185,944.61	-39.41%
	TOTAL SALARIES	14,576,839.00	1,148,740.53	13,766,435.26	94.44%	13,461,625.97	810,403.74	5.56%
36	Kansas Police & Fire	1,932,211.00	152,425.52	1,792,200.54	92.75%	1,756,178.36	140,010.46	7.25%
37	KPERS	611,788.00	46,684.88	527,749.63	86.26%	503,009.36	84,038.37	13.74%
38	Social Security	590,623.00	45,365.20	539,001.24	91.26%	517,479.42	51,621.76	8.74%
39	Health Insurance	1,537,150.00	180,000.00	1,500,000.00	97.58%	1,440,000.00	37,150.00	2.42%
40	Workers Compensation Insurance	380,000.00	5,150.78	132,321.07	34.82%	247,580.89	247,678.93	65.18%
41	Unemployment Compensation	14,577.00	1,097.01	13,183.22	90.44%	12,896.48	1,393.78	9.56%
	TOTAL EMPLOYEE BENEFITS	5,066,349.00	430,723.39	4,504,455.70	88.91%	4,477,144.51	561,893.30	11.09%
	TOTAL PERSONNEL COSTS	19,643,188.00	1,579,463.92	18,270,890.96	93.01%	17,938,770.48	1,372,297.04	6.99%
04	Utilities	205,000.00	23,430.40	254,284.15	124.04%	180,452.37	-49,284.15	-24.04%
05	Insurance	320,000.00	0.00	500,247.00	156.33%	480,280.96	-180,247.00	-56.33%
06	Legal & Accounting	85,000.00	5,309.49	78,473.40	92.32%	95,067.14	6,526.60	7.68%
07	Training & Travel	108,000.00	11,729.74	157,719.26	146.04%	117,521.28	-49,719.26	-46.04%
08	Postage	7,400.00	43.36	5,519.63	74.59%	5,559.45	1,880.37	25.41%
09	Printing	7,500.00	2,379.06	6,906.22	92.08%	3,976.55	593.78	7.92%
10	Rentals-Maint Agreements	60,000.00	4,530.39	50,339.75	83.90%	44,103.39	9,660.25	16.10%
11	Building & Grounds	30,000.00	4,168.39	33,802.38	112.67%	70,619.18	-3,802.38	-12.67%
12	Equipment Repair & Maintenance	85,000.00	9,120.06	61,594.50	72.46%	73,752.93	23,405.50	27.54%
13	Vehicle Maintenance	90,000.00	12,457.13	157,626.76	175.14%	129,971.39	-67,626.76	-75.14%
14	Telephone Service	62,000.00	6,266.38	82,237.78	132.64%	81,886.23	-20,237.78	-32.64%
16	Medical Fees	15,000.00	2,158.00	35,177.15	234.51%	61,260.41	-20,177.15	-134.51%
19	Contractual Services-Computers	690,000.00	44,882.73	736,545.12	106.75%	602,638.36	-46,545.12	-6.75%
20	Other Contractual Services	314,000.00	55,314.06	629,588.11	200.51%	529,879.72	-315,588.11	-100.51%
	TOTAL CONTRACTUAL SERVICES	2,078,900.00	181,789.19	2,790,061.21	134.21%	2,476,969.36	-711,161.21	-34.21%
17	Prisoner Food & Care	195,000.00	19,293.53	335,725.51	172.17%	215,961.34	-140,725.51	-72.17%
21	Community Services	17,500.00	3,241.00	19,704.03	112.59%	20,802.40	-2,204.03	-12.59%
22	Books, Subscriptions, Memberships	10,000.00	6,417.79	16,238.41	162.38%	10,827.76	-6,238.41	-62.38%
23	Uniforms & Accessories	40,000.00	18,653.97	103,118.88	257.80%	57,713.34	-63,118.88	-157.80%
25	Maintenance Supplies	29,500.00	1,017.30	19,016.15	64.46%	18,448.90	10,483.85	35.54%
26	Fuel & Lubrication	163,000.00	20,690.83	284,042.36	174.26%	193,466.16	-121,042.36	-74.26%
27	Vehicle Tires	17,000.00	4,575.12	15,615.42	91.86%	10,858.07	1,384.58	8.14%
28	Office Supplies	24,000.00	3,651.57	45,582.23	189.93%	23,888.60	-21,582.23	-89.93%
29	Replenishment Supplies	45,000.00	761.61	57,184.17	127.08%	121,972.08	-12,184.17	-27.08%
	TOTAL COMMODITIES	541,000.00	78,302.72	896,227.16	165.66%	673,938.65	-355,227.16	-65.66%
30	Communications Equipment	10,000.00	81.95	18,676.42	186.76%	37,594.26	-8,676.42	-86.76%
31	Guns & Crime Equipment	60,000.00	10,224.13	84,887.96	141.48%	149,743.17	-24,887.96	-41.48%
32	Furniture	15,000.00	0.00	7,933.02	52.89%	5,873.27	7,066.98	47.11%
33	Office Equipment	452,000.00	2,140.00	64,018.21	14.16%	201,872.10	387,981.79	85.84%
34	Vehicles and Equipment	270,000.00	38,304.47	373,123.97	138.19%	504,189.31	-103,123.97	-38.19%
35	Reserves & Contingencies	0.00	35,065.00	35,065.00	#DIV/0!	69,338.00	-35,065.00	#DIV/0!
	TOTAL CAPITAL OUTLAY	807,000.00	85,815.55	583,704.58	72.33%	968,610.11	223,295.42	27.67%
	TOTAL NON-PERSONNEL COSTS	3,426,900.00	345,907.46	4,269,992.95	124.60%	4,119,518.12	-843,092.95	-24.60%
	TOTAL EXPENDITURES	23,070,088.00	1,925,371.38	22,540,883.91	97.71%	22,058,288.60	529,204.09	2.29%

**RILEY COUNTY LAW ENFORCEMENT AGENCY
LAW BOARD MEETING
City Commission Meeting Room
1101 Poyntz Avenue
Manhattan, KS
December 19, 2022 12:00 p.m.
Minutes**

Members Present: Chairperson Linda Morse Vice Chairperson Robert Ward
Secretary Barry Wilkerson (Arrived at 12:02 p.m.) Member Kathryn Focke
Member Patricia Hudgins (Arrived at 12:03 p.m.) Member John Ford

Absent: Member BeEtta Stoney Captain Erin Freidline

Staff Present: Interim Director Kurt Moldrup Captain Brad Jager
Captain Josh Kyle Captain Derek Woods

Recorder: Executive Offices Manager Nichole Glessner, Riley County Police Department
(RCPD or Department)

- I. Establish Quorum:** By Chairperson Morse at 12:00 p.m.
- II. Pledge of Allegiance:** Interim Director Moldrup led the Riley County Law Enforcement Agency (Law Board or Board) in the Pledge of Allegiance.
- III. Consent Agenda:**
- A.** Approval of Minutes
 - 1. November 21, 2022 Law Board Meeting
 - 2. December 12, 2022 Special Law Board Meeting
 - B.** Approve 2022 Expenditures/Credits
 - C.** Juvenile Transport Reimbursement
 - D.** RCPD Related County Expenditures (*Review*)
 - E.** Riley County Jail Average Daily Inmate Population- (*Review*)
 - F.** Approval of Communications Center & Department Policies
 - 1. COMMS Policy 5.2.3 – Orientation Handbook
 - 2. Policy 35.1.9 – Personnel Early Intervention System
 - 3. Policy 82.2.5 – Alternative Reporting Methods
 - G.** Monthly Crime Report- (*Review*)

Interim Director Moldrup noted one correction to the November 21, 2022 Law Board Meeting minutes. Staff present at the meeting were listed under the incorrect heading and recorded as absent. The correction will be made to the minutes following Law Board approval.

Member Ford moved to approve the November 21, 2022 Law Board Meeting minutes as amended and the December 12, 2022 Special Law Board Meeting minutes as presented. Member Focke seconded the

motion. Chairperson Morse polled the Board and the motion passed with Focke, Ford, Morse, Ward, and Wilkerson voting in favor, and no one voting against. The motion passed 5-0.

Vice Chairperson Ward moved to approve the remaining items on the Consent Agenda. Secretary Wilkerson seconded the motion. Chairperson Morse polled the Board and the motion passed with Focke, Ford, Hudgins, Morse, Ward, and Wilkerson voting in favor, and no one voting against. The motion passed 6-0.

IV. General Agenda:

H. Additions or Deletions: None.

I. Public Comment: None.

J. Fraternal Order of Police Lodge#17 Comments: Derek McKee, Treasurer, Fraternal Order of Police (FOP) Lodge #17, provided an update on the Cops N’ Kids fundraiser held Saturday, December 17, 2022 at Walmart Supercenter, Manhattan. Due to the generous donations from employees and the public, the FOP was able to take 75 children from Riley County and Pottawatomie County shopping for the holiday season. Representatives from the RCPD, Pottawatomie County Sheriff’s Office, Wamego Police Department, and St. Marys Police Department participated and were present at the event.

K. Board Member Comments: Vice Chairperson Ward shared that this will be his last full meeting as a member of the Law Board. He expressed what a privilege it has been to serve on the Board the past 4 years. He thoroughly enjoyed the relationships that were built with those on the Board (past and present), as well as former RCPD Director Dennis Butler and current Interim Director Kurt Moldrup. He added that RCPD is a very professional organization and its staff are nothing but the finest.

Chairperson Morse echoed the sentiments expressed by Vice Chairperson Ward. She complimented the Law Board for how well they worked together over the past two years; each having brought different ideas and strengths to the Board. She expressed sincere appreciation to Kurt Moldrup for serving not only as Assistant Director but also Interim Director in 2022 as the Board worked to identify the next director of the RCPD. Morse shared her gratitude to members of RCPD Command Staff and employees for the support they provided the Board, and acknowledged the fine work of Captain Josh Kyle and Human Resources Manager Chris Robinson who will be retiring at the end of the year.

Vice Chairperson Ward voiced that he would be remiss if he did not recognize Attorney Michael Gillespie for the sage advice, institutional knowledge, and support he provided the Board over the years.

Member Focke echoed the previously stated comments. She added that the first two years of her commission status coincided with the Law Board. Admittedly, it was a learning process and she gained quite a bit of knowledge from everyone. Focke shared that she decided not to apply for another two-year term on the Law Board so that she could continue to focus on her duties as a County Commissioner. She thanked everyone for their support and welcomed their assistance in the future.

Member Ford announced that at least at the moment he will be continuing as a member of the Law Board. He briefly touched on the director selection process and great teamwork displayed by the Law Board when

faced with that challenge. He stated that he has learned a lot from those on the Board as well as RCPD staff and looks forward to working with everyone in the future. Ford said that he is optimistic going into 2023 looks forward to collaborating with the Department to do what is needed to make the community safe.

Chairperson Morse noted that the five-year contract with incoming Director Brian Peete has been signed. Director Peet's official first day with the RCPD will be December 30, 2022. A Special Law Board Meeting/Public Forum has been scheduled for Friday, December 30, 2022 at 9:00 a.m. at the Riley County District Court, 100 Courthouse Plaza, to swear-in Brian Peete as Director.

L. Community Advisory Board Update: Brent Riffel, Chairperson, Community Advisory Board (CAB), briefed the Law Board on CAB activities to date. He reported that since his last update to the Law Board, CAB discussions generally revolved around the RCPD director selection process. He explained that the CAB is a group of citizens formed by the director to relay concerns from the public to the RCPD. The group meets once a month. He stated that RCPD administration listens to the CAB and the two have a very respectful dialogue. It is their hope that the open dialogue continues under newly appointed Director Brian Peete. Riffel stated that he will be exiting the CAB as Chair effective December 31, 2022. Dennis Cook will be the new Chair and Teresa Parks has been selected to serve as Vice Chair for 2023.

M. Community Advisory Board Member Recognition: On behalf of the Law Board, Riley County Police Department and Community Advisory Board (CAB), Interim Director Moldrup and CAB Vice Chairperson Cook presented Brent Riffel with a plaque in recognition of his dedication and service to the citizens of Riley County, Kansas and men and women of the RCPD. Riffel participated on the CAB from 2018-2022. He served as Vice Chair for 2021 and most recently concluded his service as the Chair in 2022. He will be leaving the CAB at the end of the year.

Interim Director Moldrup took a moment to thank Vice Chairperson Ward for serving as the liaison between the Law Board and CAB and taking time out of his schedule to attend the monthly meetings.

N. RCLEA 2023 Meeting Resolution: Vice Chairperson Ward moved to approve Resolution 23-01, Riley County Law Enforcement Agency (RCLEA) Meeting Schedule as presented. Secretary Wilkerson seconded the motion. Chairperson Morse polled the Board and the motion passed with Focke, Ford, Hudgins, Morse, Ward, and Wilkerson voting in favor, and no one voting against. The motion passed 6-0.

Chairperson Morse expressed her continued desire for the Law Board to hold two meetings in the county each year, alternating between locations.

O. 2021 RCPD Audit: Jacob Kujath of James Gordon & Associates CPA, P.A., briefed the Law Board on the audit of 2021 financial statements of the RCPD, Independent Audit Report, and the Management Letter. Kujath reported that the auditors encountered no significant difficulties in dealing with management in performing and completing the audit, and they did not find any statute violations, budgetary or cash violations. Kujath explained that they did not identify any deficiencies in internal control that they consider to be material weaknesses. However, they did identify certain deficiencies in internal control that they consider to be significant deficiencies.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies in internal control, such that there is a reasonable possibility that a material misstatement of the Departments financial statements will not be prevented, or detected and corrected, on a timely basis.

A significant deficiency is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. The auditors considered the following deficiencies in internal control to be significant deficiencies for the RCPD:

The size of the Department's accounting and administrative staff precludes certain internal controls that would be preferred if the office staff were large enough to provide optimum segregation of duties. They recommend the Law Board remain involved to provide oversight and independent review of functions.

They also recommend the Department move to have one accounting software Department-wide, to assist in the recording and proper maintaining and closing of the accounting records.

In 2021, then Director Dennis Butler reorganized and merged the trifurcated Human Resources activities. Interim Director Moldrup explained that as part of this reorganization, the Department converted the part-time accountant position to a full-time payroll technician. The Department has begun the hiring process for the part-time accountant position that is required by statute to fill in for the Finance Manager when needed as well as provide some segregation of duties.

P. GAAP Waiver: Secretary Wilkerson moved to approve the GAPP Waiver. Member Hudgins seconded the motion. Chairperson Morse polled the Board and the motion passed with Focke, Ford, Hudgins, Morse, Ward, and Wilkerson voting in favor, and no one voting against. The motion passed 6-0.

Q. End of Year Expenditures: Captain Kyle provided a presentation on the 2022 end-of-year funding proposals detailing large mandatory or discretionary expenditures that would only be possible with the use of unused personnel year-end funds. He stated that 87% of the RCPD budget is personnel. He explained that budgetarily, as it has been for several years, many of the Departments non-personnel accounts are underfunded and have not caught up with inflation. A good example of this is insurance as costs have increased substantially over the last three years. As a result, \$700,000 of unused personnel funds goes to those underfunded accounts.

Although the money has been authorized by the Law Board for expenditure by the RCPD through the director, staff feel it is important to come to the Law Board each year with the anticipated remaining funds and list of Department needs. Captain Kyle explained that RCPD staff met previously and discussed the Department's needs, prioritized them, and assigned the funds accordingly. With the exception of the IT Infrastructure Reserve Fund and Medical Fund, they did not feel there were any special projects or major ticket items that have been waiting throughout the year to accomplish financially. However, Command Staff does recommend year-end funds be used to address the below Department priorities.

	End of Year Proposal	
	Unused Personnel Funds	End of Year Items
<u>Anticipated Remaining Funds</u>	\$347,000	
Priorities:		
1- IT Infrastructure Reserve Fund		\$35,065
2- Medical Fund		\$60,000
Total		\$95,065
		Difference \$251,935
Carryover		\$251,935 (+/-15K)

Captain Kyle explained that a couple years ago, with approval from the Law Board, the Department created an IT Infrastructure Reserve Fund. A few years prior to creating the fund, the RCPD encountered fairly serious financial difficulties because a number of servers had to be replaced simultaneously. This created an issue for the RCPD budgetarily. From that lesson, staff devised a five-year replacement plan that continues to move forward each year. Based on that plan, staff recognized that funds were needed in reserve to address various IT needs. In addition, a policy was created that only allows the Department to use the fund following Law Board approval. Captain Kyle noted that staff anticipate such a need in 2023 and will be seeking approval from the Law Board to release funds somewhere in the neighborhood of \$350,000. It is a self-restricted fund to be used for large ticket IT related items. Per policy, the fund cannot be more than 4% of the overall RCPD budget. The current balance of the fund is \$887,738. The Department proposes adding \$35,000 to bring the fund to 4% of the overall RCPD budget and prepare for next year when they anticipate significant expenditures to address replacement needs in the IT infrastructure.

Captain Jager informed the Board that the Department will be looking at roughly \$600,000 in total expenditures related to storage and servers in 2023.

Captain Kyle addressed the RCPD Medical Fund. He said that the RCPD is self-insured and the broker recommends 1 million dollars in reserve to cover catastrophic losses within the health insurance program. Captain Kyle explained that approximately \$100,000 is consumed annually. He recalled that in 2021, \$313,000 was cut from the RCPD operational budget when asked by the Law Board to produce a 0% increase or flat budget. Since that time, the Department has managed to stay afloat, but it is close. Therefore, there is a need to closely monitor the fund to ensure the Department stays within the recommended 1-million-dollar mark. To do accomplish this, the Department recommends adding \$60,000 to the fund.

Captain Kyle stated that RCPD appreciated the full Cost of Living Allowance (COLA) the Law Board authorized in addition to instituting the first half of the salary survey for 2023. Command Staff felt it was important throughout the year to be frugal and careful with what they spent money on with respect to what projects to move forward. Having done so has put the RCPD in the position to carryover approximately \$250,000 to help the 2024 budget and offset the impact on taxpayers.

Chairperson Morse appreciated the information provided to the Board.

Secretary Wilkerson thanked Captain Josh Kyle and Human Resources Manager Chris Robinson for their years of service to the RCPD and community. He wished both the very best upon their retirement.

R. Executive Session: At 12:55 p.m. Secretary Wilkerson moved to recess into Executive Session until 1:05 p.m. to discuss non-elected personnel matters. Member Hudgins seconded the motion. Chairperson Morse polled the Board and the motion passed with Focke, Ford, Hudgins, Morse, Ward, and Wilkerson voting in favor, and no one voting against. The motion passed 6-0.

At 1:06 p.m. the open meeting reconvened.

S. Adjournment: Vice Chairperson Ward moved to adjourn the meeting. Secretary Wilkerson seconded the motion. Chairperson Morse polled the Board and the motion passed with Focke, Ford, Hudgins, Morse, Ward, and Wilkerson voting in favor, and no one voting against. The motion passed 6-0. The December 19, 2022 Law Board Meeting adjourned at 1:06 p.m.

**RILEY COUNTY LAW ENFORCEMENT AGENCY
SPECIAL LAW BOARD MEETING
Riley County District Court
100 Courthouse Plaza
Manhattan, KS
December 30, 2022 9:00 a.m.
Minutes**

Members Present: Chairperson Linda Morse Vice Chairperson Robert Ward
Secretary Barry Wilkerson Member John Ford
Member Patricia Hudgins

Absent: Member Kathryn Focke Member BeEtta Stoney

Staff Present: Interim Director Kurt Moldrup Captain Erin Freidline
Captain Scott Hajek Captain Brad Jager

Recorder: Executive Offices Manager Nichole Glessner, Riley County Police
Department (RCPD or Department)

I. Establish Quorum: By Chairperson Morse at 5:00 p.m.

II. Pledge of Allegiance: Chairperson Morse led the Riley County Law Enforcement Agency (Law Board or Board) in the Pledge of Allegiance.

III. General Agenda:

A. Swear in Newly Appointed Director

1) Administration of Oath of Office by Judge Grant Bannister to Brian R. Peete: Judge Grant Bannister administered the Oath of Office to Brian R. Peete.

2) Comments from Director Peete: Director Peete extended his appreciation to the Law Board for their trust and support in selecting him as the next Director of the RCPD. Peete acknowledge those who applied for the position and went through the hiring process, specifically Mark Mathies, Police Chief, Edwardsville Police Department, Kansas, and Josh Kyle, Captain, Riley County Police Department, Kansas. He applauded their long and dedicated service to their respective communities.

Director Peete explained how humbled and pleased he is to work for such an attractive police department and thriving community that expects the best police service and highest caliber of professionalism. Peete vowed to never betray his integrity, his character or the trust of the public. Peete went on to state that he will always have the courage to hold himself accountable for his actions and not bring about shame to the Department or community. He will maintain a culture of selflessness and support, and push to keep everyone informed. He welcomed honesty and feedback from employees and the public as it will not only help guide

the RCPD in the right direction, but also help him grow personally and professionally.

Director Peete thanked his mother, father, brother, and sister for their continued encouragement and support over the years. He also thanked his wife Natalie and daughter Gabriella who have helped to shape the man that he is today.

B. Board Member Comments: Chairperson Morse and Secretary Wilkerson publicly recognized Assistant Director Kurt Moldrup for his dedicated service as Interim Director during 2022.

C. Public Comment: None.

D. Adjournment: Vice Chairperson Ward moved to adjourn the meeting. Member Ford seconded the motion. Chairperson Morse polled the Board and the motion passed with Ford, Hudgins, Morse, Ward, and Wilkerson voting in favor, and no one voting against. The motion passed 5-0. The December 30, 2022 Special Law Board Meeting adjourned at 9:19 a.m.

RILEY COUNTY POLICE DEPARTMENT

2022 EXPENDITURES

12
1/11/23

JANUARY 2023

<u>V #</u>	<u>VENDOR NAME</u>	<u>ACCT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	
13001	ADP LLC	20	Payroll	5,131.75	5,131.75
13002	Bob Barker Co Inc	17	inmate supplies	594.30	
		17	inmate supplies	9,301.37	
		17	inmate supplies	7,980.67	17,876.34
13003	Candlewood Vet Clinic	20	Animal Care	152.40	
		20	Animal Care	84.00	236.40
13004	CBS Manhattan, LLC	29	Replenishment Supplies	614.50	614.50
13005	Charm-Tex Inc	17	inmate supplies	159.80	
		17	inmate supplies	4,269.60	4,429.40
13006	Clark, Mize, & Linville	06	Legal Services	140.00	140.00
13007	Cooks Correctional	17	paring knife	6.99	6.99
13008	Dry Clean City Inc	20	uniform cleaning	246.77	246.77
13009	EMC Risk Services LLC	40	WC Loss Fund	17,584.97	17,584.97
13010	Empower Flex	06	Admin Services	1,160.00	1,160.00
13011	Evco Wholesale Food Corp	17	inmate food	1,233.31	
		17	inmate food	1,935.47	
		17	inmate food	3,002.69	
		17	inmate food	2,603.92	
		17	inmate food	2,156.67	10,932.06
13012	Flint Hills Power Sports	12	Equipment Maintenance	239.94	239.94
13013	GE Software	19	EKOS Fuel Site Module	1,188.00	1,188.00
13014	Law Office of Michael Gillespie	06	Law Board Legal Fees	1,500.00	1,500.00

RILEY COUNTY POLICE DEPARTMENT

<u>V #</u>	<u>VENDOR NAME</u>	<u>ACCT</u>	<u>2022 EXPENDITURES DESCRIPTION</u>	<u>JANUARY 2023 AMOUNT</u>	
13015	Godfrey's	23	uniforms	460.54	
		23	uniforms	615.61	
		23	uniforms	1,801.71	
		23	uniforms	9,267.50	
		23	uniforms	263.16	12,408.52
13016	Grant Petroleum, Inc	26	fuel	12,648.21	12,648.21
13017	Gary Grubbs	20	Pre-Employment	450.00	450.00
13018	HD Arms LLC	31	Rifles	12,162.12	12,162.12
13019	Hiland Dairy	17	inmate food	189.13	
		17	inmate food	204.96	
		17	inmate food	122.43	
		17	inmate food	169.63	
		17	inmate food	243.00	
		17	inmate food	184.55	1,113.70
13020	Pat Hudgins	20	Director Process	26.75	26.75
13021	Int'l APCO	22	Membership Dues	935.00	935.00
13022	Interstate Glass Co.	12	Jail Glass - Booking	3,284.00	
		12	Jail Glass - Booking	8,946.00	12,230.00
13023	Ka-Comm, Inc	12	Equipment Repair	70.00	
		12	Equipment Repair	30.00	
		12	Equipment Repair	721.89	
		12	Equipment Repair	49.50	
		34	6 New Builds	74,880.61	
		12	Equipment Repair	180.00	75,932.00
13024	Kansas Gas Service	04	LEC Utilities	7,632.91	
		04	GarageUtilities	43.73	
		04	Aggieville Utilities	252.90	7,929.54
13025	KG Moats & Sons Engineering	12	Equipment Repair	380.00	380.00

RILEY COUNTY POLICE DEPARTMENT

<u>V #</u>	<u>VENDOR NAME</u>	<u>ACCT</u>	<u>2022 EXPENDITURES DESCRIPTION</u>	<u>JANUARY 2023 AMOUNT</u>	
13026	Konza Lab Inc	16	Employee Medical	450.00	
		16	Pre Employment Medical	240.00	690.00
13027	Manhattan Wrecker Service Inc	20	towing	90.00	
		20	towing	90.00	
		20	towing	90.00	270.00
13028	Kim (Hank) Nelson	20	Pre-Employment	500.00	500.00
13029	N Zone Sportswear	23	uniforms	191.15	191.15
13030	Sound Uniforms	23	uniforms	78.50	78.50
13031	Pawnee Mental Health Srvc	20	December Co-Responder	8,539.70	8,539.70
13032	Petty Cash	26	Fuel	60.01	60.01
13033	Pfeifley's	29	Replenishment Supplies	35.00	35.00
13034	Pro Copy Inc	10	Meter Charges	13.98	
		10	Meter Charges	320.17	
		10	Meter Charges	272.26	
		10	Meter Charges	75.72	
		10	meter charges	211.01	
		10	Xerox Toner	533.85	1,426.99
13035	Pur-O-Zone	25	Maintenance Supplies	381.79	
		25	Maintenance Supplies	388.79	770.58
13036	Quaker State Express Lube	26	oil change	32.00	
		26	oil change	42.00	
		26	oil change	42.00	
		26	oil change	42.00	
		26	oil change	37.00	
		26	oil change	37.00	
		26	oil change	42.00	274.00
13037	Riley County General Fund	14	AT&T SW Bell Plexar	224.70	224.70

RILEY COUNTY POLICE DEPARTMENT

2022 EXPENDITURES

JANUARY 2023

<u>V #</u>	<u>VENDOR NAME</u>	<u>ACCT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	
13038	Robbins Motor Co.	13	Vehicle Maintenance	169.95	
		13	Vehicle Maintenance	459.99	629.94
13039	Hali Rowland	20	PIO Consultation/Projects	2,194.50	2,194.50
13040	Security Transport Services	20	Extradition	3,544.96	3,544.96
13041	James Gordon & Assoc	06	2021 Audited Financials	3,000.00	3,000.00
13042	Sir Speedy	09	parking violation tickets	2,244.00	2,244.00
13043	Waxie Sanitary Supply	29	Replenishment Supplies	840.32	
		29	Replenishment Supplies	144.22	
		29	Replenishment Supplies	25.90	
		29	Replenishment Supplies	322.30	
		29	Replenishment Supplies	4,774.39	6,107.13
13044	Sysco Kansas City, Inc	17	inmate food	1,448.90	
		17	inmate food	671.49	
		17	inmate food	1,176.66	3,297.05
13045	Axon Enterprises Inc	31	Interview Room Contract	5,055.18	5,055.18
13046	Tommy's Express Car Wash	13	Vehicle Maintenance	220.00	
		13	Vehicle Maintenance	150.00	370.00
13047	Tri-Tech Forensics	07	Crime Scene Investigations	629.00	629.00
13048	US Foodservice	17	inmate food	1,216.01	
		17	inmate food	1,851.59	
		17	inmate food	1,638.38	4,705.98
13049	Via Christi Hospital Manhattan	16	Employee Medical	490.00	
		16	Employee Medical	376.00	
		16	Employee Medical	376.00	1,242.00
13050	Wage Works Inc	06	Cobra Admin Fee	168.49	168.49

RILEY COUNTY POLICE DEPARTMENT

2022 EXPENDITURES

JANUARY 2023

<u>V #</u>	<u>VENDOR NAME</u>	<u>ACCT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	
13051	Walson Ink LLC	23	uniforms	271.70	271.70
13052	Waters True Value	25	Maintenance Supplies	4.48	4.48
13053	Evergy	04	LEC Electric	11,748.37	
		04	Garage Electric	57.32	
		04	Aggieville Electric	68.11	11,873.80
13054	Xerox Corporation	10	Dec Lease	769.91	
		10	Dec Lease	705.33	1,475.24
13055	Xerox Financial Services	10	November/Dec Lease	1,204.56	
		10	Dec Contract Lease	266.00	
		10	Dec Contract Lease	349.12	1,819.68
				Subtotal	259,196.72
13201	Adobe Systems Inc	19	adobe	16.33	16.33
13202	Allegiant Technology	14	AT&T IP Flex Plan	1,298.54	
		14	Avaya Phone Equipment	436.32	1,734.86
13203	Amazon.com	21	BBQ Team Supplies	55.26	
		17	inmate supplies	209.95	
		32	Office Furniture	89.49	
		29	Replenishment Supplies	63.50	
		28	Office Supplies	49.97	
		28	Computer Supplies	11.99	
		32	Office Furniture	296.03	
		28	Office Supplies	15.98	
		28	Computer Supplies	70.01	
		28	Computer Supplies	79.77	
		28	Computer Supplies	12.97	
		28	Office Supplies	58.23	
		21	BBQ Team Supplies	65.56	
		21	BBQ Team Supplies	50.10	1,128.81
13204	Apple iTunes Store	19	iCloud Storage	9.99	9.99
13205	Arrowhead Forensic Products	29	Replenishment Supplies	85.15	85.15

RILEY COUNTY POLICE DEPARTMENT

2022 EXPENDITURES

JANUARY 2023

<u>V #</u>	<u>VENDOR NAME</u>	<u>ACCT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	
13206	Autonomous	32	Office Furniture	499.00	499.00
13207	B & H Photo-Video	29	Replenishment Supplies	69.00	69.00
13208	Blade-Tech Holster	23	uniforms	119.90	119.90
13209	Bluestem Electric Co-op Inc	04	Shooting Range Electric	214.96	214.96
13210	CBS Manhattan, LLC	19	OnGuard SUSP Renewal	435.00	435.00
13211	Chicago Faucet Shoppe	11	Plumbing Supplies	160.79	160.79
13212	City of Manhattan, Utilities	04	LEC Water	3,487.61	
		04	LEC Water fee	2.25	
		04	Aggieville Water	56.02	
		04	Aggieville Water fee	2.25	3,548.13
13213	CopQuest, Inc	23	uniforms	97.75	97.75
13214	Cox Communications, Inc	17	Jail TV	210.95	
		19	LEC Cable	2,288.11	
		19	JTTF Internet	79.38	
		19	Aggieville Internet	94.48	2,672.92
13215	Dillons 15	29	Replenishment Supplies	100.69	
		21	BBQ Team Supplies	65.40	166.09
13216	DJI	28	DJI Mic for PIO	329.00	329.00
13217	Underground Vaults	20	Shredding	67.50	
		20	Shredding	67.50	135.00
13218	Exit Lights Co	11	Electrical Supplies	144.00	
		11	Electrical Supplies	72.00	216.00
13219	Express Office Solutions	28	40 boxes of copy paper	2,100.00	2,100.00

RILEY COUNTY POLICE DEPARTMENT

2022 EXPENDITURES

JANUARY 2023

<u>V #</u>	<u>VENDOR NAME</u>	<u>ACCT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	
13220	Facebook	20	Recruitment	4.54	4.54
13221	FBI Nat'l Academy Associates	22	FBINNA Renewal	125.00	125.00
13222	Federal Aviation Administration	19	Register 2 Drones	10.00	10.00
13223	Ferguson Enterprises LLC #215	11	plumbing supplies	61.06	61.06
13224	Full Compass Systems	11	Electrical Supplies	133.62	133.62
13225	Ghostmen Designs	23	weapon light rings	2,509.00	2,509.00
13226	Grainger	25	Maintenance Supplies	55.51	55.51
13227	Growng Concerns, Inc	11	Landscaping	175.25	
		11	Landscaping	375.00	550.25
13228	Harbor Freight Tools	29	Replenishment Supplies	34.99	
		29	Replenishment Supplies	9.99	
		29	Replenishment Supplies	79.51	124.49
13229	Hertz - LAG Rentals LLC	20	HIDTA Rental	650.75	650.75
13230	Home Depot	25	IT Repairs	45.94	
		29	Replenishment Supplies	125.40	
		25	Maintenance Supplies	5.88	
		31	Drone Supplies	26.40	
		25	Jail repairs	10.94	
		25	Maintenance Supplies	-10.44	
		25	Maintenance Supplies	642.84	
		25	Maintenance Supplies	45.92	
		25	Jail Supplies	22.87	
		25	Jail Supplies	18.84	934.59
13231	Howie's Trash Service	20	Range Trash	125.00	
		20	LEC Trash	685.00	810.00
13232	Huxwrx	31	12 FLOW suppressors	11,550.00	11,550.00

RILEY COUNTY POLICE DEPARTMENT

RILEY COUNTY POLICE DEPARTMENT		2022 EXPENDITURES		JANUARY 2023	
<u>V #</u>	<u>VENDOR NAME</u>	<u>ACCT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	
13233	Hy-Vee	21	BBQ Team Supplies	13.33	
		29	Replenishment Supplies	14.21	
		29	Replenishment Supplies	16.00	43.54
13234	One Eleven	19	cab website	35.00	35.00
13235	Insight Public Sector Inc	19	Corel PDF Fusion Maint	76.20	
		28	monitor	219.26	295.46
13236	Kansas Assoc Chiefs of Police	22	KACP Associate Membership	40.00	
		22	KACP Associate Membership	40.00	
		22	KACP Associate Membership	40.00	
		22	KACP Associate Membership	40.00	160.00
13237	Kansas Turnpike Authority	07	tolls	50.80	50.80
13238	Kiesler's Police Supply, Inc	31	pepperball	7,544.71	7,544.71
13239	Language Line Services	20	interpretation services	153.50	153.50
13240	Lexis Nexis Risk Solutions	20	users	137.31	
		20	Crime Analyst	8,019.51	8,156.82
13241	Mallory Safety & Supply	31	02 sensors	509.00	509.00
13242	Manh Chamber of Commerce	07	Military Lunch/Reg Leaders Retreat	215.00	
		07	Reg Leaders Retreat	195.00	
		07	Reg Leaders Retreat	195.00	
		07	business after hours	10.00	
		07	Leaders Retreat	195.00	
		07	Leadership Manhattan Class	975.00	1,785.00
13243	Mathis Rehab Center LLC	16	Pre Employment Medical	625.00	625.00
13244	Menards	11	Plumbing Repairs	157.68	
		25	Maintenance Supplies	10.47	168.15
13245	National Tactical Officers Asn	22	NTO Memberships	135.00	
		22	NTOA Membership	50.00	185.00

RILEY COUNTY POLICE DEPARTMENT

2022 EXPENDITURES

JANUARY 2023

<u>V #</u>	<u>VENDOR NAME</u>	<u>ACCT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	
13246	Netflix	17	subscription	9.99	9.99
13247	1000Bulbs.com	25	Maintenance Supplies	258.44	258.44
13248	O'Reilly Auto Parts	13	Vehicle Maintenance	160.98	160.98
13249	Orscheln Farm & Supply	29	Replenishment Supplies	45.68	45.68
13250	Otter.ai, Inc	20	Otter Transcription Service	99.99	99.99
13251	Parts Town	11	Electrical Supplies	71.74	71.74
13252	P-Card Misc Vendors	20	HR Manager Oral Board Interviews	70.83	
		07	EFD Recertification	46.50	
		07	Command Staff Advance	99.50	
		20	Extradition	11.75	
		07	ABA Meeting	18.05	
		07	Training Registration	210.00	
		07	AR 15/M16 Armorer's Course	300.32	
		07	Less Lethal Instructor Course	917.93	
		07	CAB Meeting	32.40	
		07	LELA Graduation parking	3.00	
		20	Extradition	470.76	
		20	annual card fees x 8	80.00	2,261.04
13253	Petsmart	20	Animal Care	23.99	
		20	Animal Care	83.99	107.98
13254	Pocket Press Inc	22	pocket guide to ks criminal law	1,328.67	1,328.67
13255	Reconyx	31	2 Surveillance Cameras	1,602.93	
		20	device image charges	45.00	1,647.93
13256	reMarkable	19	service	2.99	2.99
13257	Rock Auto	13	Vehicle Maintenance	71.14	
		13	Vehicle Maintenance	15.49	
		13	Vehicle Maintenance	36.25	
		13	Vehicle Maintenance	1,450.57	1,573.45
13258	Sage Software Inc	19	subscription	119.00	
		19	Sage 300 Cloud Renewal	2,082.00	2,201.00

RILEY COUNTY POLICE DEPARTMENT

2022 EXPENDITURES

JANUARY 2023

<u>V #</u>	<u>VENDOR NAME</u>	<u>ACCT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>	
13259	Solar Winds	19	Solarwinds Renewal	4,910.00	4,910.00
13260	Spiritus Systems	23	uniforms	211.40	211.40
13261	Staples Advantage	28	Office Supplies	53.52	
		28	Office Supplies	216.62	
		28	Office Supplies	122.54	392.68
13262	Target	17	Kitchen Supplies	334.47	334.47
13263	The Activity Group Fulfillment	23	uniforms	458.80	458.80
13264	TLOxp	20	access	311.20	311.20
13265	T-Mobile US Inc	14	Patrol Phones	4.00	4.00
13266	T38 Fax	14	fax	16.55	16.55
13267	Uplift Desk	32	Office Furniture	1,447.00	1,447.00
13268	UPS	08	shipping	10.37	10.37
13269	Verizon Wireless	14	agency phones	4,945.84	4,945.84
13270	Wal-Mart	28	Computer Supplies	31.96	
		29	Replenishment Supplies	127.36	
		29	Replenishment Supplies	181.72	
		29	Replenishment Supplies	99.53	
		29	Replenishment Supplies	27.24	
		17	inmate supplies	150.00	617.81
13271	Waters True Value	25	IT Repair Supplies	37.33	37.33
13272	WCPR Enterprises, LLC	20	Animal Care	81.00	81.00
13273	Windham Weaponry	07	Armourers Course	1,800.00	1,800.00
				Subtotal	76,317.80
				Total	335,514.52

Chair, Riley County Law Enforcement Agency

172 1/10/23

RILEY COUNTY POLICE DEPARTMENT			2023 EXPENDITURES		JANUARY 2023	
V #	VENDOR NAME	ACC	DESCRIPTION	AMOUNT		
1001	Iron Insurance Partners	05	WC Liability Policy	131,004.00		131,004.00
1002	B-4 Fire Extinguisher	20	Fire Extinguishers	69.00		69.00
1003	Dragon Lazer	29	Gun Case	109.44		109.44
1004	Empac	06	EAP Services 1Q	1,350.00		1,350.00
1005	Hiland Dairy	17	inmate food	211.10		
		17	inmate food	185.05		
		17	inmate food	88.67		484.82
1006	Ka-Comm, Inc	12	contract	100.00		100.00
1007	Manhattan Wrecker Service	20	towing	90.00		
		20	towing	90.00		180.00
1008	National Sheriffs' Association	22	Membership	142.00		142.00
1009	New Boston Creative Group	19	web development	227.50		227.50
1010	Petty Cash	26	fuel	66.79		66.79
1011	Quaker State Express Lube	26	towing	42.00		
		26	towing	42.00		84.00
1012	Riley County IS	19	ESRI License/Support	15,000.00		15,000.00

RILEY COUNTY POLICE DEPARTMENT			2023 EXPENDITURES	JANUARY 2023	
V #	VENDOR NAME	ACC	DESCRIPTION	AMOUNT	
1013	RCPD Health Plan	39	health insurance	120,000.00	120,000.00
1014	RCPD Workers Comp Reserve	40	WC Spec Request for Funds	25,230.06	
		40	WC Spec Request for Funds	6,290.93	31,520.99
1015	Secretary of State, Kansas	06	Notary	25.00	
		06	Notary	25.00	50.00
1016	Straight Line Steel Inc	11	Jail Repairs	1,700.00	1,700.00
1017	Carla Swartz	20	Pre-Employment	1,500.00	1,500.00
1018	Tommy's Express Car Wash	13	Vehicle Maint	250.00	
		13	Vehicle Maint	190.00	440.00
1019	US Foodservice	17	inmate food	2,516.08	2,516.08
1020	Katie Whisman Consulting	20	Consulting Fees	4,000.00	4,000.00
1021	Xerox Financial Services	10	Lease Payment	566.89	566.89
				Total	311,111.51

Chair, Riley County Law Enforcement Agency

**Riley County Police Department
Credits Report
Net Changes from 12/1/2022 to 12/30/2022**

Account Number	Description	December	YTD
600100-00	Manhattan	2,860,565.90	18,388,698.40
600200-00	Riley County	1,149,293.00	4,597,175.00
610110-00	Copy Fees-Discovery, etc.	576.00	3,222.00
610112-00	Copy Fees-Records	319.12	4,995.14
610113-00	Fingerprint Fees-Records	739.32	11,250.66
610220-03	KSU Contracts-Overtime	39,985.35	133,188.50
Budget:		4,051,478.69	23,138,529.70
620200-11	Current Restitution-building repair	0.00	14.32
620900-01	Misc Reimbursements-salaries	0.00	7,128.48
620900-03	Misc Reimbursements-overtime	0.00	1,009.63
620900-05	Misc Reimbursements-insurance	0.00	1,732.00
620900-07	Misc Reimbursements-training	0.00	5,797.40
620900-08	Misc Reimbursements-postage	0.00	362.62
620900-11	Misc Reimbursements-building & grounds	0.00	14.00
620900-12	Misc Reimbursements-eq maint	0.00	685.01
620900-13-130	Misc Reimbursements-vehicles	1,783.22	4,623.85
620900-14	Misc Reimbursements-phone	124.23	1,574.46
620900-17-170	Misc Reimbursements-jail	0.00	20,747.00
620900-20	Misc Reimbursements-Cont Svc	0.00	180.00
620900-20-400	Misc Reimbursements-Car Lease HIDTA	650.20	8,787.52
620900-21	Misc Reimbursements-Comm. Services	0.00	251.77
620900-23	Misc Reimbursements-Uniforms	74.70	529.42
620900-29	Misc Reimbursements-Supplies	0.00	2,217.71
620900-30	Misc Reimbursements-comm eq	0.00	21,446.50
620900-31	Misc Reimbursements-crime eq	0.00	2,500.00
620900-32	Misc Reimbursements-Furniture	0.00	179.40
620900-33	Misc Reimbursements-equip	0.00	3,640.12
620900-34-130	Misc Reimbursements-vehicles	0.00	1.00
630400-03	IDDP-overtime	0.00	941.68
631500-23	Bulletproof Vest Program	0.00	9,725.50
632500-03	JTTF Grant-OT	62.06	2,197.02
632600-03	HIDTA Grant-OT	2,978.14	19,620.40
632700-03	STEP Grant-OT	0.00	1,443.44
632800-01-413	VOCA 2022 Grant Reimb	5,690.00	61,696.00
Budget Credits:		11,362.55	179,046.25
640900-00	Misc Non-Budget Credit Reimb	0.00	5,373.22
640902-00	Prior year Restitution	672.59	5,268.57
Non-Budget Credits:		672.59	10,641.79
Totals:		4,063,513.83	23,328,217.74

**Riley County Police Department
Journal entries**

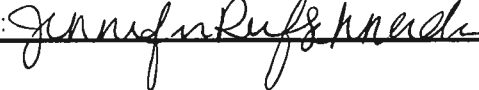
From Account No. [7] To [744100-41-454]
From Fiscal Period [2022-10] To [2022-12]
Account Number/

Reference	Description	Date	Year	Prd.	Source Code	Debits	Credits
700101-01-454	Salaries-Full Time VOCA Grant 2023 Match						
Salary October	M Mosher	10/31/2022	2022	10	GL-JE	1,101.00	
Salary Nov	M Mosher	11/30/2022	2022	11	GL-JE	1,101.00	
Dec Salary	M Mosher	12/30/2022	2022	12	GL-JE	1,101.00	
Total: Salaries-Full Time VOCA Grant 2023 Match						3,303.00	0.00

700120-01	Regular Salaries-----INVEST'N						
Salary October	M Mosher	10/31/2022	2022	10	GL-JE		5,506.00
Salary Nov	M Mosher	11/30/2022	2022	11	GL-JE		5,506.00
Dec Salary	M Mosher	12/30/2022	2022	12	GL-JE		5,506.00
Total: Regular Salaries-----INVEST'N						0.00	16,518.00

700122-01-414	VOCA Grant Salaries 2023						
Salary October	M Mosher	10/31/2022	2022	10	GL-JE	4,405.00	
Salary Nov	M Mosher	11/30/2022	2022	11	GL-JE	4,405.00	
Dec Salary	M Mosher	12/30/2022	2022	12	GL-JE	4,405.00	
Total: VOCA Grant Salaries 2023						13,215.00	0.00

Adjust VAC Salary entires per VOCA Grant Reporting Requirements:

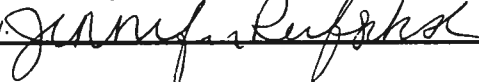
Completed by: 

743700-37	KPERS						
Oct KPERS	M Mosher	10/31/2022	2022	10	GL-JE		544.00
Nov KPERS	M Mosher	11/30/2022	2022	11	GL-JE		544.00
Dec KPERS	M Mosher	12/30/2022	2022	12	GL-JE		544.00
Total: KPERS						0.00	1,632.00

743700-37-414	KPERS - VOCA Grant 2023						
Oct KPERS	M Mosher	10/31/2022	2022	10	GL-JE	435.00	
Nov KPERS	M Mosher	11/30/2022	2022	11	GL-JE	435.00	
Dec KPERS	M Mosher	12/30/2022	2022	12	GL-JE	435.00	
Total: KPERS - VOCA Grant 2023						1,305.00	0.00

743700-37-454	KPERS - VOCA Grant Match 2023						
Oct KPERS	M Mosher	10/31/2022	2022	10	GL-JE	109.00	
Nov KPERS	M Mosher	11/30/2022	2022	11	GL-JE	109.00	
Dec KPERS	M Mosher	12/30/2022	2022	12	GL-JE	109.00	
Total: KPERS - VOCA Grant Match 2023						327.00	0.00

Adjust VAC KPERS entires per VOCA Grant Reporting Requirements:

Completed by: 

**Riley County Police Department
Journal entries**

From Account No. [7] To [744100-41-454]
From Fiscal Period [2022-10] To [2022-12]
Account Number/

Reference	Description	Date	Year	Prd. Code	Debits	Credits
743800-38	Social Security					
Oct SS	M Mosher	10/31/2022	2022	10 GL-JE		341.00
Nov SS	M Mosher	11/30/2022	2022	11 GL-JE		341.00
Dec SS	M Mosher	12/30/2022	2022	12 GL-JE		341.00
Total: Social Security					<u>0.00</u>	<u>1,023.00</u>

743800-38-414	Social Security - VOCA Grant 2023					
Oct SS	M Mosher	10/31/2022	2022	10 GL-JE	273.00	
Nov SS	M Mosher	11/30/2022	2022	11 GL-JE	273.00	
Dec SS	M Mosher	12/30/2022	2022	12 GL-JE	273.00	
Total: Social Security - VOCA Grant 2023					<u>819.00</u>	<u>0.00</u>

743800-38-454	Social Security - VOCA Grant Match 2023					
Oct SS	M Mosher	10/31/2022	2022	10 GL-JE	68.00	
Nov SS	M Mosher	11/30/2022	2022	11 GL-JE	68.00	
Dec SS	M Mosher	12/30/2022	2022	12 GL-JE	68.00	
Total: Social Security - VOCA Grant Match 2023					<u>204.00</u>	<u>0.00</u>

Adjust VAC SS entires per VOCA Grant Reporting Requirements:

Completed by: *Jennifer Peffers*

Oct Medicare	M Mosher	10/31/2022	2022	10 GL-JE		80.00
Nov Medicare	M Mosher	11/30/2022	2022	11 GL-JE		80.00
Dec Medicare	M Mosher	12/30/2022	2022	12 GL-JE		80.00
Total: Medicare Tax					<u>0.00</u>	<u>240.00</u>

743810-38-414	Medicare Tax- VOCA Grant 2023					
Oct Medicare	M Mosher	10/31/2022	2022	10 GL-JE	64.00	
Nov Medicare	M Mosher	11/30/2022	2022	11 GL-JE	64.00	
Dec Medicare	M Mosher	12/30/2022	2022	12 GL-JE	64.00	
Total: Medicare Tax- VOCA Grant 2023					<u>192.00</u>	<u>0.00</u>

743810-38-454	Medicare Tax- VOCA Grant Match 2023					
Oct Medicare	M Mosher	10/31/2022	2022	10 GL-JE	16.00	
Nov Medicare	M Mosher	11/30/2022	2022	11 GL-JE	16.00	
Dec Medicare	M Mosher	12/30/2022	2022	12 GL-JE	16.00	
Total: Medicare Tax- VOCA Grant Match 2023					<u>48.00</u>	<u>0.00</u>

Adjust VAC Medicare entires per VOCA Grant Reporting Requirements:

Completed by: *Jennifer Peffers*

**Riley County Police Department
Journal entries**


From Account No. [7] To [744100-41-454]
From Fiscal Period [2022-10] To [2022-12]
Account Number/

Reference	Description	Date	Year	Prd. Code	Debits	Credits
Oct Health Ins	M Mosher	10/31/2022	2022	10 GL-JE		512.00
Nov Health Ins	M Mosher	11/30/2022	2022	11 GL-JE		512.00
Dec Health Ins	M Mosher	12/30/2022	2022	12 GL-JE		595.00
Total: Health Insurance					0.00	1,619.00

743900-39-414	Health Insurance - VOCA Grant 2023					
Oct Health Ins	M Mosher	10/31/2022	2022	10 GL-JE	410.00	
Nov Health Ins	M Mosher	11/30/2022	2022	11 GL-JE	410.00	
Dec Health Ins	M Mosher	12/30/2022	2022	12 GL-JE	476.00	
Total: Health Insurance - VOCA Grant 2023					1,296.00	0.00

743900-39-454	Health Insurance - VOCA Grant Match 2023					
Oct Health Ins	M Mosher	10/31/2022	2022	10 GL-JE	102.00	
Nov Health Ins	M Mosher	11/30/2022	2022	11 GL-JE	102.00	
Dec Health Ins	M Mosher	12/30/2022	2022	12 GL-JE	119.00	
Total: Health Insurance - VOCA Grant Match 2023					323.00	0.00

Adjust VAC Health Ins entires per VOCA Grant Reporting Requirements:

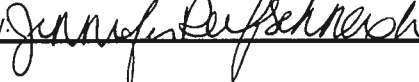
Completed by: 

Oct WC	M Mosher	10/31/2022	2022	10 GL-JE		130.00
Nov WC	M Mosher	11/30/2022	2022	11 GL-JE		130.00
Dec WC	M Mosher	12/30/2022	2022	12 GL-JE		130.00
Total: Workers Comp Insured deductibles					0.00	390.00

744000-40-414	Workers Comp - VOCA Grant 2023					
Oct WC	M Mosher	10/31/2022	2022	10 GL-JE	104.00	
Nov WC	M Mosher	11/30/2022	2022	11 GL-JE	104.00	
Dec WC	M Mosher	12/30/2022	2022	12 GL-JE	104.00	
Total: Workers Comp - VOCA Grant 2023					312.00	0.00

744000-40-454	Workers Comp - VOCA Grant Match 2023					
Oct WC	M Mosher	10/31/2022	2022	10 GL-JE	26.00	
Nov WC	M Mosher	11/30/2022	2022	11 GL-JE	26.00	
Dec WC	M Mosher	12/30/2022	2022	12 GL-JE	26.00	
Total: Workers Comp - VOCA Grant Match 2023					78.00	0.00

Adjust VAC WC entires per VOCA Grant Reporting Requirements:

Completed by: 

Riley County Police Department Journal entries

From Account No. [7] To [744100-41-454]
 From Fiscal Period [2022-10] To [2022-12]

Account Number/ Reference	Description	Date	Year	Prd. Code	Debits	Credits
Oct Unemployment Ins	M Mosher	10/31/2022	2022	10 GL-JE		5.00
Nov Unemployment Ins	M Mosher	11/30/2022	2022	11 GL-JE		5.00
Dec Unemployment Ins	M Mosher	12/30/2022	2022	12 GL-JE		5.00
Total: Unemployment Compensation					0.00	15.00
744100-41-414 Unemployment Compensation - VOCA Grant 2023						
Oct Unemployment Ins	M Mosher	10/31/2022	2022	10 GL-JE	4.00	
Nov Unemployment Ins	M Mosher	11/30/2022	2022	11 GL-JE	4.00	
Dec Unemployment Ins	M Mosher	12/30/2022	2022	12 GL-JE	4.00	
Total: Unemployment Compensation - VOCA Grant 2023					12.00	0.00
744100-41-454 Unemployment Compensation - VOCA Grant Match 2023						
Oct Unemployment Ins	M Mosher	10/31/2022	2022	10 GL-JE	1.00	
Nov Unemployment Ins	M Mosher	11/30/2022	2022	11 GL-JE	1.00	
Dec Unemployment Ins	M Mosher	12/30/2022	2022	12 GL-JE	1.00	
Total: Unemployment Compensation - VOCA Grant Match 2023					3.00	0.00

Adjust VAC Unemployment Comp entires per VOCA Grant Reporting Requirements:

Completed by: 

RILEY COUNTY POLICE DEPARTMENT

Memorandum

Original to: _____

Action: _____

Copy to: _____

Comments:

To: Director Peete

Thru: Assistant Director Moldrup *KMM 1.4.23*

From: Captain Derek Woods

Ref: Juvenile Transportation Report for December 2022

Date: January 3, 2023

Total Number of Juveniles Transported:	0
Total Mileage for Transports 76 X \$.58.5 (Cents per mile)	\$0
Total Pay Amount for 2 Transport Officers Hours:	\$0
Total:	\$0

Approved: _____

Chair, Riley County Law Enforcement Agency

DISBURSEMENTS/REVENUES/TRANSFERS - Fund.. 173 RCPD Levy/Op								
Obj	Prj	Description	Kind	Budget \$	M-T-D	Y-T-D	%	Remaining
<u>Department. 0 Not Designated</u>								
180		Distr - Real Current	R	4,430,871.00	.00	4,490,723.98	101.35	59,852.98-
182		Distr - Oil & Gas Curr.	R	.00	.00	347.20		.00
184		Distr - P.P. Current	R	.00	.00	39,637.07		.00
190		Distr - 16/20M Trucks Cur	R	3,292.00	.00	3,049.89	92.65	242.11
193		Distr - Watercraft Cur	R	2,169.00	.00	1,913.72	88.23	255.28
181		Distr - Real Delq.	R	.00	.00	80,533.70		.00
183		Distr - Oil & Gas Delinq	R	.00	.00	35.46		.00
185		Distr - P.P. Delq.	R	.00	.00	4,178.51		.00
192		Distr - 16/20M Trucks Del	R	.00	.00	246.96		.00
194		Distr - Watercraft Del	R	.00	.00	459.39		.00
102		Distr - Motor Vehicle Tax	R	365,326.00	.00	367,693.14	100.65	2,367.14-
103		Vehicle Rental Excise Tax	R	4,200.00	.00	6,704.16	159.62	2,504.16-
113		Distr - RV Tax	R	3,405.00	.00	3,480.51	102.22	75.51-
130		Distr - Commercial Veh	R	14,608.00	.00	15,182.83	103.94	574.83-
191		Distr - TIF Adjustment	R	.00	.00	84,735.35-		.00
Department Revenue.. # 0				4,823,871.00	.00	4,929,451.17 *		64,877.23-
<u>Department.171 RCPD Operations</u>								
600		Miscellaneous Reimb	R	.00	.00	4,259.82		.00
Department Revenue.. #171				.00	.00	4,259.82 *		.00
<u>Department.416 HD-KCCTF</u>								
Total Revenue Fund... 173				4,823,871.00	.00	4,933,710.99 **	102.28	
Total Trans. IN Fund.. 173				.00	.00	.00 **		
Total Rev. & Trans. .. 173				4,823,871.00	.00	4,933,710.99 **		
Total Disbursements... 173				.00	.00	.00 **		

BUDGETARY EXPENDITURES - Fund.. 173 RCPD Levy/Op									
Obj	Prj	Description	Budget \$	Used M-T-D	Used Y-T-D	%Used	Remaining	Encumbrance	Available
<u>Department. 0 Not Designated</u>									
<u>Department.171 RCPD Operations</u>									
2220		Building Space Rental	10,500.00	875.00	10,500.00	100.00	.00	.00	.00
2330		Transportation Servic	6,000.00	.00	236.90	3.95	5,763.10	.00	5,763.10
2480		Repair/Maint Build/Gr	100,000.00	18,615.37	60,485.59	60.49	39,514.41	.00	39,514.41
2650		Physician Fees	165,000.00	22,197.70	206,854.11	125.37	41,854.11-	.00	41,854.11-
2655		Hospital Fees	10,000.00	.00	.00		10,000.00	.00	10,000.00

This report is generated by Riley County. It shows the County's Expenditures on the Riley County Police Department including contributions towards their budget obligation and payments on RCPD's facilities. For further information please refer to the County's Finance and Budget Section.

BUDGETARY EXPENDITURES - Fund.. 173 RCPD Levy/Op								
Obj Prj	Description	Budget \$	Used M-T-D	Used Y-T-D	%Used	Remaining	Encumbrance	Available
Department.171 (continued)								
2810	Electric/Gas Services	10,000.00	.00	.00		10,000.00	.00	10,000.00
2830	Water	5,000.00	96.00	352.00	7.04	4,648.00	.00	4,648.00
2840	Sewage Charges	2,000.00	.00	.00		2,000.00	.00	2,000.00
2900	Budget Appropriations	4,597,175.00	1,149,293.00	4,597,175.00	100.00	.00	.00	.00
2990 21	Other Contract Services Radio Infrast Proj		.00	21,446.50		21,446.50-	.00	21,446.50-
Total Contractual Expenses		4,905,675.00	1,191,077.07	4,897,050.10	99.82	8,624.90	.00	8,624.90
3010	Office Supplies	500.00	.00	.00		500.00	.00	500.00
3060	Medical Supplies	500.00	.00	.00		500.00	.00	500.00
3070	Prescriptions	500.00	.00	.00		500.00	.00	500.00
Total Commodities Expense		1,500.00	.00	.00		1,500.00	.00	1,500.00
Department Expense # 171		4,907,175.00	1,191,077.07	4,897,050.10	99.79	10,124.90	.00	10,124.90 *
Expense & Transfers# 171		4,907,175.00	1,191,077.07	4,897,050.10				
Department.416 HD-KCCTF								
Total Expenditures Fund 173		4,907,175.00	1,191,077.07	4,897,050.10	99.79	10,124.90	.00	10,124.90 **

SUMMARY for - Fund 173 RCPD Levy/Op	
Beginning Year Balance.....	208,874.40
YTD Revenue.....	4,933,710.99
YTD Reported Expenses.....	4,897,050.10-
YTD Non-Reported Expenses...	.00
YTD Treasurer Disbursements.	.00
YTD Transfers In.....	.00
YTD Transfers Out.....	.00
Prior Year Voided Checks....	.00
Prior Year Expenses	4,300.14-
Prior Year Revenues00
Prior Year Corrections.....	.00
Ending Fund Balance.....	241,235.15 ***

This report is generated by Riley County. It shows the County's Expenditures on the Riley County Police Department including contributions towards their budget obligation and payments on RCPD's facilities. For further information please refer to the County's Finance and Budget Section.

DISBURSEMENTS/REVENUES/TRANSFERS - Fund.. 168 RCPD Federal Seizure Fund							
Obj	Prj	Description	Kind	Budget \$	M-T-D	Y-T-D	% Remaining
Department.142 Riley Co Police Dept							
602		Miscellaneous Collection	R	.00	.00	1,457.29	.00
402		Investment Interest	R	.00	.00	1,615.14	.00
Department Revenue.. #142				.00	.00	3,072.43 *	.00
Total Revenue Fund.... 168				.00	.00	3,072.43 **	
Total Trans. IN Fund.. 168				.00	.00	.00 **	
Total Rev. & Trans. . . 168				.00	.00	3,072.43 **	
Total Disbursements... 168				.00	.00	.00 **	

BUDGETARY EXPENDITURES - Fund.. 168 RCPD Federal Seizure Fund								
Obj	Prj	Description	Budget \$	Used M-T-D	Used Y-T-D	%Used	Remaining	Encumbrance Available
Total Expenditures Fund 168			.00	.00	.00		.00	.00 .00 **

SUMMARY for - Fund 168 RCPD Federal Seizure Fund	
Beginning Year Balance.....	156,242.82
YTD Revenue.....	3,072.43
YTD Reported Expenses.....	.00
YTD Non-Reported Expenses...	.00
YTD Treasurer Disbursements.	.00
YTD Transfers In.....	.00
YTD Transfers Out.....	.00
Prior Year Voided Checks....	.00
Prior Year Expenses00
Prior Year Revenues00
Prior Year Corrections.....	.00
Ending Fund Balance.....	159,315.25 ***

DISBURSEMENTS/REVENUES/TRANSFERS - Fund.. 169 RCPD State Seizure Fund							
Obj	Prj	Description	Kind	Budget \$	M-T-D	Y-T-D	Remaining
Department.142 Riley Co Police Dept							
875		Misc. Expenses	D	.00	.00	6,047.34-	.00
602		Miscellaneous Collection	R	.00	.00	63,572.99	.00
402		Investment Interest	R	.00	.00	1,296.96	.00
Department Revenue.. #142				.00	.00	64,869.95 *	.00
Department Dsbmnts.. #142				.00	.00	6,047.34-*	
Total Revenue Fund.... 169				.00	.00	64,869.95 **	
Total Trans. IN Fund.. 169				.00	.00	.00 **	
Total Rev. & Trans. . . 169				.00	.00	64,869.95 **	
Total Disbursements... 169				.00	.00	6,047.34-**	

BUDGETARY EXPENDITURES - Fund.. 169 RCPD State Seizure Fund									
Obj	Prj	Description	Budget \$	Used M-T-D	Used Y-T-D	%Used	Remaining	Encumbrance	Available
Total Expenditures Fund 169									
			.00	.00	.00		.00	.00	.00 **

SUMMARY for - Fund 169 RCPD State Seizure Fund	
Beginning Year Balance.....	116,726.22
YTD Revenue.....	64,869.95
YTD Reported Expenses.....	.00
YTD Non-Reported Expenses...	.00
YTD Treasurer Disbursements.	6,047.34-
YTD Transfers In.....	.00
YTD Transfers Out.....	.00
Prior Year Voided Checks....	.00
Prior Year Expenses00
Prior Year Revenues00
Prior Year Corrections.....	.00
Ending Fund Balance.....	175,548.83 ***

**RILEY COUNTY POLICE DEPARTMENT
Report Submission**

To:	Assistant Director Moldrup	KMM 1.4.23
From:	Cpt. Derek Woods	
Position:	Commander	Division: Jail
Report Title:	Monthly Inmate Population Report	
Rpt Freq./Year:	December 2022	
Policy #:		
Date:	January 3, 2023	

Presented below is a summary of Average Daily Population (ADP) for the Riley County Jail. This report is being submitted monthly at the request of the Law Board.

	<u>2012</u>	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>	<u>2017</u>	<u>2018</u>	<u>2019</u>	<u>2020</u>	<u>2021</u>	<u>2022</u>
JAN	105.3	95.1	73.7	70.2	87.0	75.0	72.6	84.8	71.6	67.3	100.1
FEB	110.3	95.2	68.9	74.3	93.1	82.9	68.4	85.5	64.8	67.1	111.5
MAR	106.7	92.1	66.2	71.8	91.9	73.2	75.2	88.4	68.6	78.6	112.1
APR	103.9	64.2	62.0	74.2	89.1	74.1	81.0	81.6	58.9	80.4	114.6
MAY	101.4	71.3	68.9	80.3	81.9	77.4	87.5	79.4	47.4	74.2	104.6
JUN	102.0	72.4	63.9	82.0	87.8	73.1	88.5	78.4	50.0	66.0	100.5
JUL	96.1	72.1	68.8	77.8	83.6	80.0	83.8	71.9	53.7	71.5	99.5
AUG	114.1	74.0	74.5	72.7	75.7	82.4	80.6	82.3	55.8	85.2	95.7
SEPT	101.6	77.4	61.7	73.6	75.8	84.3	81.2	74.6	61.3	90.2	109.0
OCT	93.9	73.2	76.3	73.5	73.4	74.3	72.8	76.2	60.0	91.5	115.9
NOV	102.0	70.1	77.0	76.7	73.0	76.2	78.3	71.3	69.3	96.0	106.1
DEC	95.7	65.1	71.0	77.4	69.6	78.9	79.9	72.9	69.4	97.9	99.4
YADP	102.7	76.85	64.2	75.4	81.8	77.7	79.15	78.9	60.9	80.5	105.8



Monthly Report

December 2022

Alyssa Ward, Crime Analyst
Criminal Intelligence Unit
Riley County Police Department

To **reduce crime** and
improve the quality
of life for
the **citizens we serve**

Data Disclaimer

For the purposes of this report, data is extracted from the RMS using specific parameters. The results December differ slightly from other reports, such as Uniform Crime Reports (UCR), which measure the same variables but have slightly different search parameters, filters, and/or methods. The following summarizes the most common attributes of this report that result in differences in reporting:

- The data in the report reflects what was available at the time of extraction. It is common for numbers to change over time for various reasons. Most commonly:
 - Final data entry by records can be delayed due to the RTO status of a case.
 - Clerical errors can be discovered, leading to corrections being made at a later date.
- Some categories in this report use a hierarchy rule. This means that the offense with the highest offense code number in an incident is the only offense counted. Other reports December apply the hierarchy rule to certain offenses. For instance, UCR counts every occurrence of Part I violent crimes in an incident (murder, rape, robbery, aggravated battery). Each slide should notate the method used.
- This report includes the property crime of arson which is excluded from other reporting.
- Crimes are extracted based on the date and time they were reported. Other reports December use the earliest and/or latest date and time the crime December have occurred.

Monthly and yearly projections are calculated using different methods. Projections will have a higher degree of error when the time period used to project is small (i.e. projecting an entire year based off the first two weeks of that year).

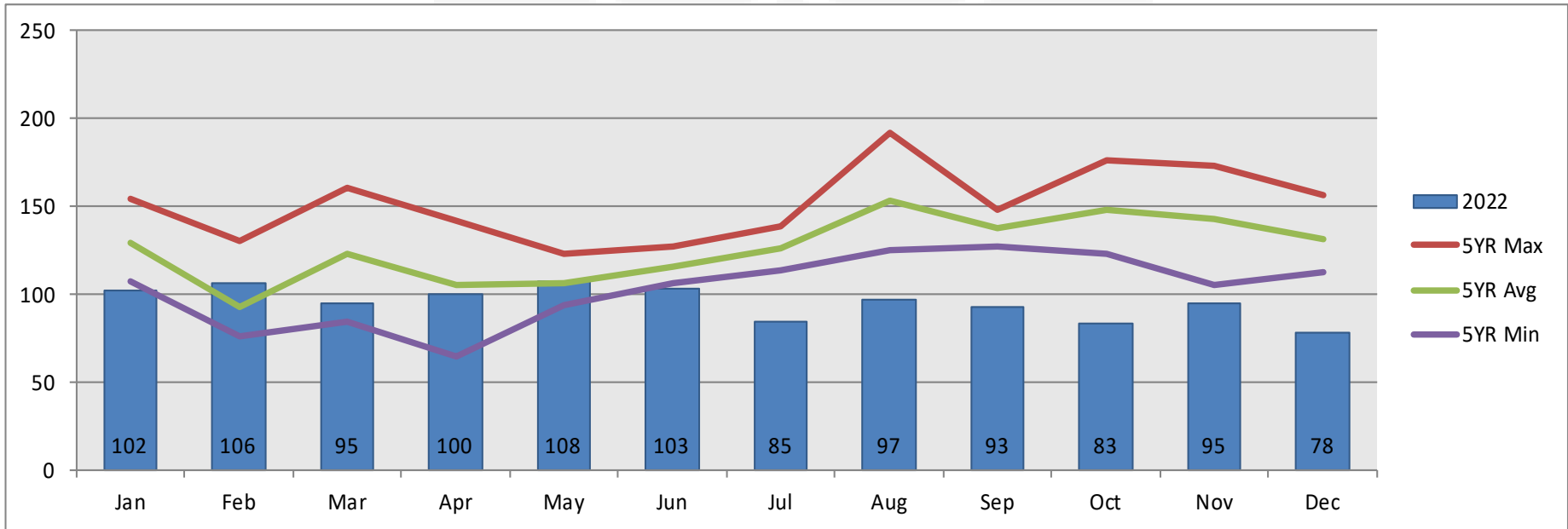
Part I Crime

Offense Codes: 0100-0810

All Data As Of: 12/31/22 11:59 PM

- Part I crime in December 2022 was 40.5% below the 5 year average. Compared to December 2021 there was a 31.0% decrease.
- In December, both property and violent crimes were below the 5 year average.
- The Part I crime total for 2022 was 24.3% below the 5 year average of 1513.2 incidents.

	Dec	Year to Date	Yearly Total
2017	121	1593	1593
2018	157	1475	1475
2019	137	1583	1583
2020	127	1494	1494
2021	113	1421	1421
2022	78	1145	
% Change	-31.0%	-19.4%	-19.4%
Yearly Total:			1145



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2017	132	99	161	97	94	127	119	192	137	148	166	121
2018	108	84	124	113	100	123	123	134	128	176	105	157
2019	154	77	124	142	123	114	138	167	148	143	116	137
2020	130	130	85	65	113	108	139	125	148	151	173	127
2021	121	76	120	111	104	106	114	149	127	123	157	113
2022	102	106	95	100	108	103	85	97	93	83	95	78

Includes Part 1 crimes that were the primary offense only.

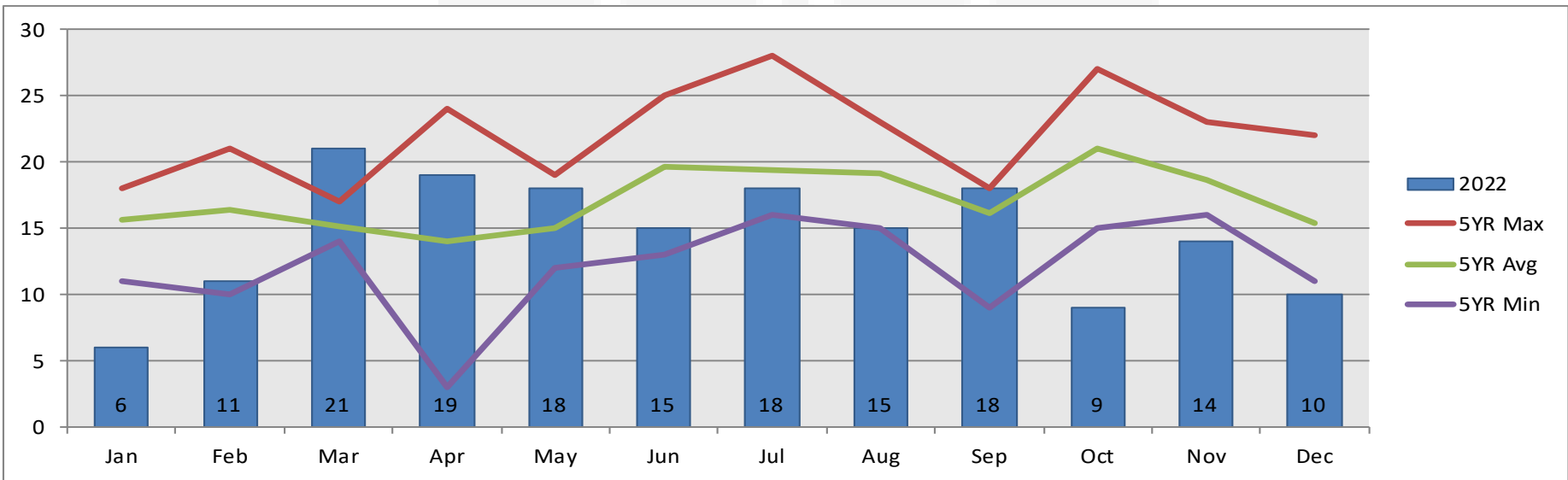
Part 1 Violent Crimes

Offense Codes: 0100-0440

All Data As Of: 12/31/22 11:59 PM

- December 2022 was 35.1% below the 5 year average in Part I violent crime. The violent crime total was 28.6% below the December 2021 total.
- There were 9 aggravated assaults / batteries, 1 rape, 0 robberies, and 0 homicides reported during December 2022.
- Compared to the 5 year average, there was a 15.4% decrease in Part I violent crimes.

	Dec	Year to Date	Yearly Total
2017	17	198	198
2018	13	218	218
2019	22	217	217
2020	11	196	196
2021	14	199	199
2022	10	174	
% Change	-28.6%	-12.6%	-12.6%
Yearly Total:			174



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2017	11	16	15	13	15	13	16	21	18	24	19	17
2018	15	19	17	12	14	20	28	17	18	27	18	13
2019	16	10	14	24	12	25	18	23	18	18	17	22
2020	18	21	14	3	15	20	19	20	18	21	16	11
2021	18	16	16	18	19	20	16	15	9	15	23	14
2022	6	11	21	19	18	15	18	15	18	9	14	10

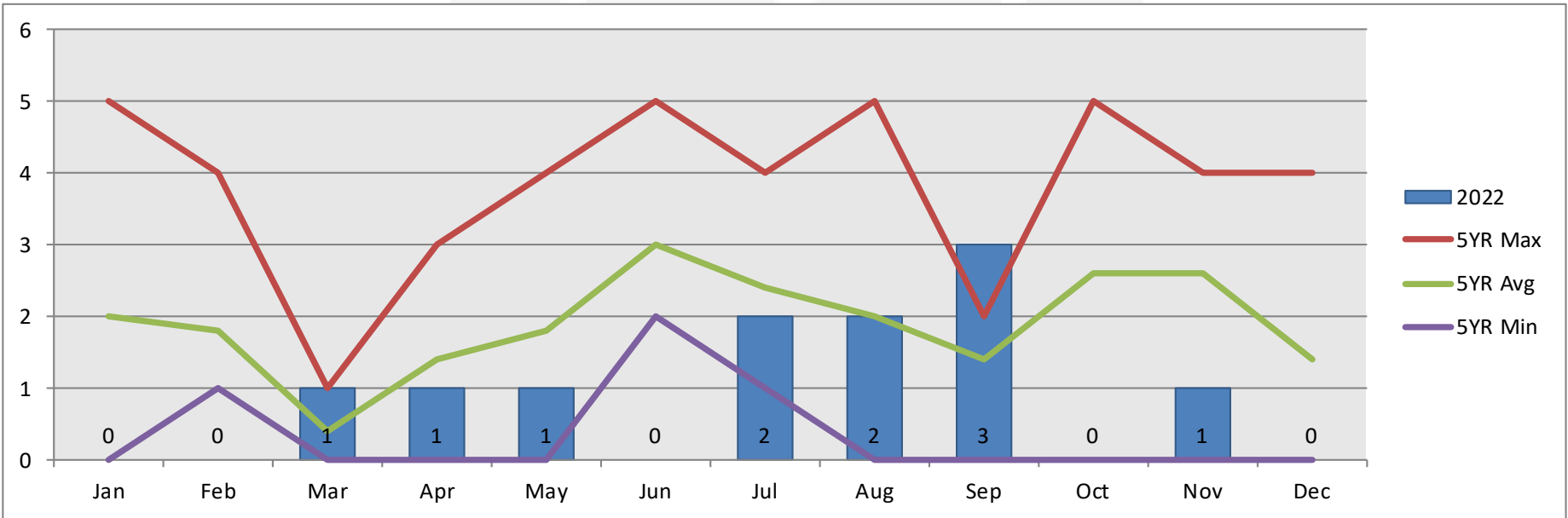
Robbery

Offense Codes: 0310

All Data As Of: 12/31/22 11:59 PM

	Dec	Year to Date	Yearly Total
2017	1	23	23
2018	1	30	30
2019	4	26	26
2020	0	17	17
2021	1	18	18
2022	0	11	
% Change	-100.0%	-38.9%	-38.9%
Yearly Total:			11

- There were no robberies reported in December 2022.
- The robbery total for 2022 was 51.8% below the 5 year average.



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2017	0	1	0	2	1	3	3	5	2	1	4	1
2018	1	4	1	1	4	2	4	2	2	5	3	1
2019	5	2	0	0	0	5	1	0	2	3	4	4
2020	2	1	1	1	2	3	2	1	0	4	0	0
2021	2	1	0	3	2	2	2	2	1	0	2	1
2022	0	0	1	1	1	0	2	2	3	0	1	0

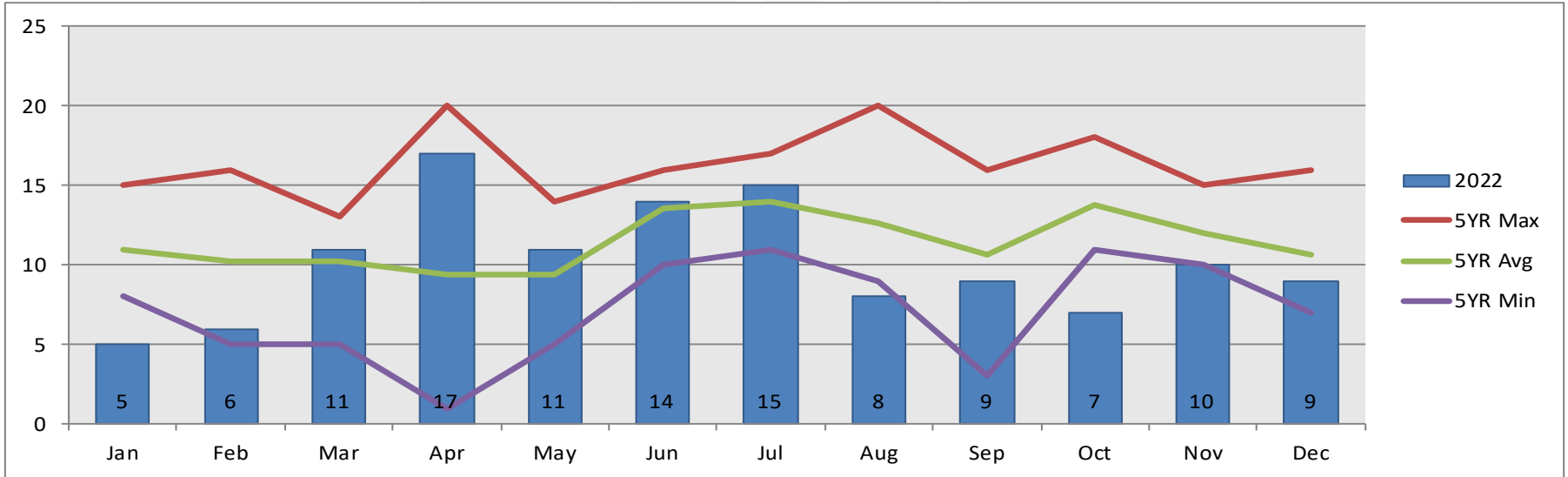
Aggravated Assault and Battery

Offense Codes: 0410-0440

All Data As Of: 12/31/22 11:59 PM

- There were 6 aggravated batteries and 3 aggravated assault reported during the month of December. This is 15.1% below the five year average.
- Five of the incidents were domestic incidents.
- As of 01/09/2023, there were arrests in 2 of the incidents.
- The total for 2022 was 11.2% below the 5 year average.

	Dec	Year to Date	Yearly Total
2017	10	116	116
2018	10	126	126
2019	16	155	155
2020	7	145	145
2021	10	145	145
2022	9	122	
% Change	-10.0%	-15.9%	-15.9%
	Yearly Total:		122



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2017	9	10	5	5	5	10	11	11	12	18	10	10
2018	9	8	10	8	6	15	17	9	11	11	12	10
2019	8	5	11	20	11	14	15	20	11	11	13	16
2020	15	16	12	1	11	13	14	14	16	16	10	7
2021	14	12	13	13	14	16	13	9	3	13	15	10
2022	5	6	11	17	11	14	15	8	9	7	10	9

Includes aggravated assaults and battery crimes that were the primary offense only.

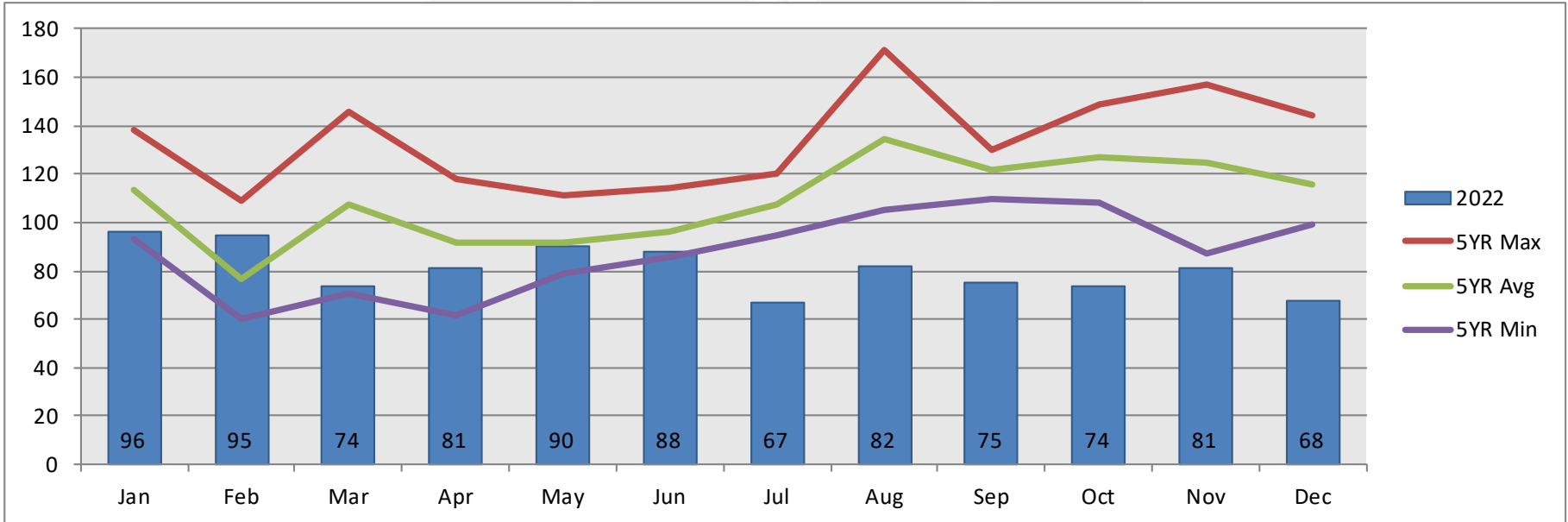
Part I Property Crime

Offense Codes: 0500-0810

All Data As Of: 12/31/22 11:59 PM

- For December, Part I property crime was down 41.2% from the 5 year average. Compared to December 2021, there was a 31.3% decrease.
- The property crime for December 2022 included 10 structural burglaries, 7 larcenies from motor vehicle, and 2 auto thefts. The rest of the incidents were larcenies (49 incidents).
- The Part I property crime total was down 25.7% from the 5 year average.

	Dec	Year to Date	Yearly Total
2017	104	1395	1395
2018	144	1257	1257
2019	115	1366	1366
2020	116	1298	1298
2021	99	1222	1222
2022	68	971	
% Change	-31.3%	-20.5%	-20.5%
	Yearly Total:		971



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2017	121	83	146	84	79	114	103	171	119	124	147	104
2018	93	65	107	101	86	103	95	117	110	149	87	144
2019	138	67	110	118	111	89	120	144	130	125	99	115
2020	112	109	71	62	98	88	120	105	130	130	157	116
2021	103	60	104	93	85	86	98	134	118	108	134	99
2022	96	95	74	81	90	88	67	82	75	74	81	68

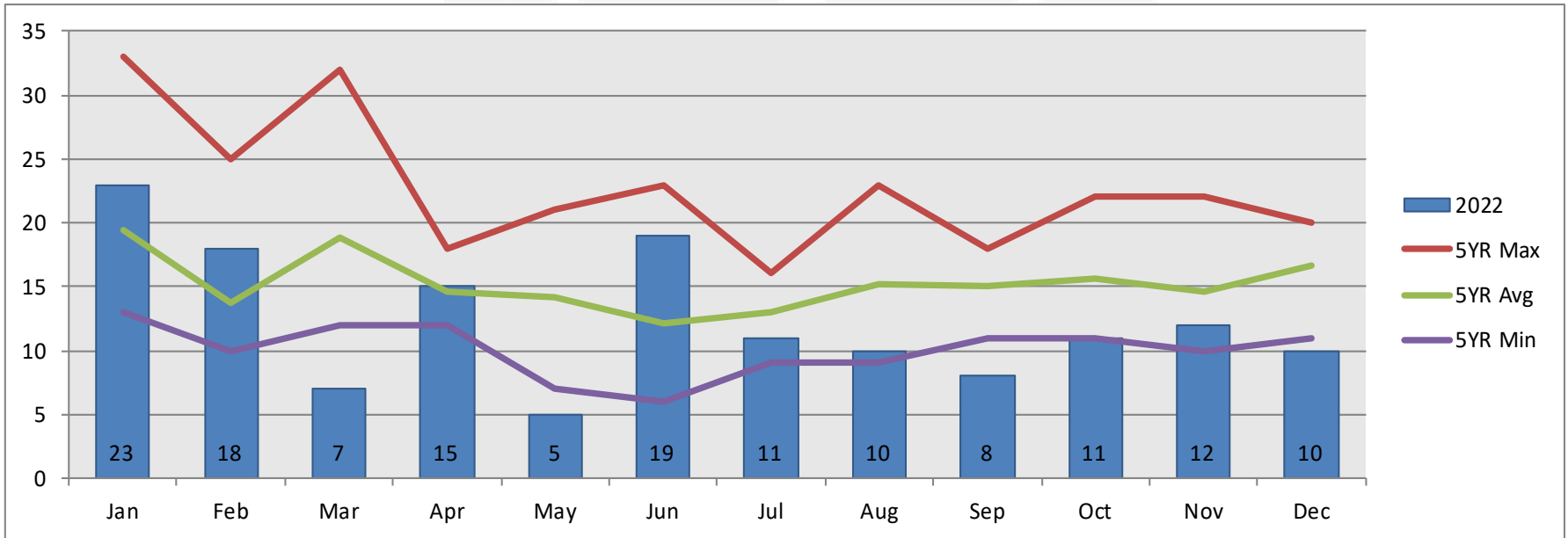
Structural Burglary

Offense Code: 0510

All Data As Of: 12/31/22 11:59 PM

- Structural burglaries were 39.8% below the 5 year average for December.
- There were 7 residential and 3 non-residential burglaries.
- There were 2 burglaries in Ogden, 2 in North County, and 6 in Manhattan.
- The end of year total for burglaries was 18.6% below the 5 year average.

	Dec	Year to Date	Yearly Total
2017	11	244	244
2018	20	168	168
2019	16	171	171
2020	18	175	175
2021	18	157	157
2022	10	149	
% Change	-44.4%	-5.1%	-5.1%
Yearly Total:			149



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2017	33	14	32	18	21	23	16	23	13	18	22	11
2018	13	10	12	12	17	11	15	16	18	11	13	20
2019	15	10	18	15	11	11	14	15	18	14	14	16
2020	18	25	14	12	7	6	11	13	15	22	14	18
2021	18	10	18	16	15	10	9	9	11	13	10	18
2022	23	18	7	15	5	19	11	10	8	11	12	10

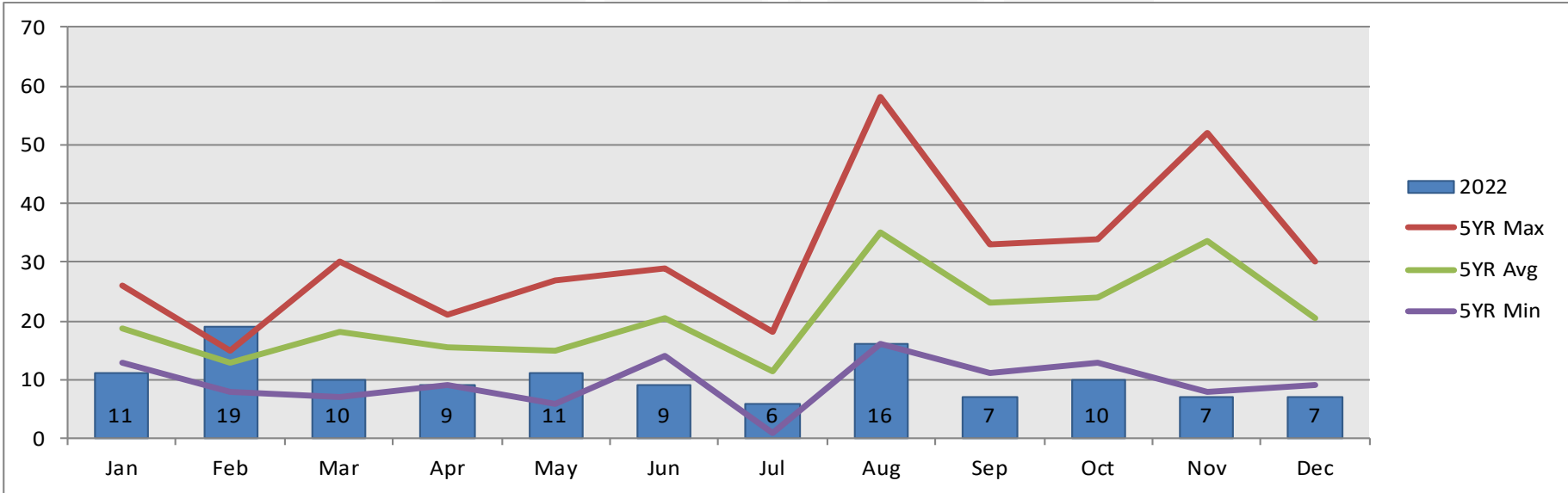
Vehicle Burglary

Offense Code: 0640

All Data As Of: 12/31/22 11:59 PM

- December 2022 was 65.7% below the 5 year average.
- In 3 of the incidents the items were unsecured when they were taken.
- The vehicle burglary total for 2022 was 50.8% below the average.

	Dec	Year to Date	Yearly Total
2017	18	289	289
2018	9	212	212
2019	28	228	228
2020	30	255	255
2021	17	255	255
2022	7	122	
% Change	-58.8%	-52.2%	-52.2%
Yearly Total:			122



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2017	18	15	30	21	14	16	16	58	20	21	42	18
2018	26	14	13	13	7	22	5	28	33	34	8	9
2019	13	8	13	16	27	14	17	34	23	20	15	28
2020	18	13	7	9	20	29	1	16	28	32	52	30
2021	19	14	27	18	6	22	18	39	11	13	51	17
2022	11	19	10	9	11	9	6	16	7	10	7	7

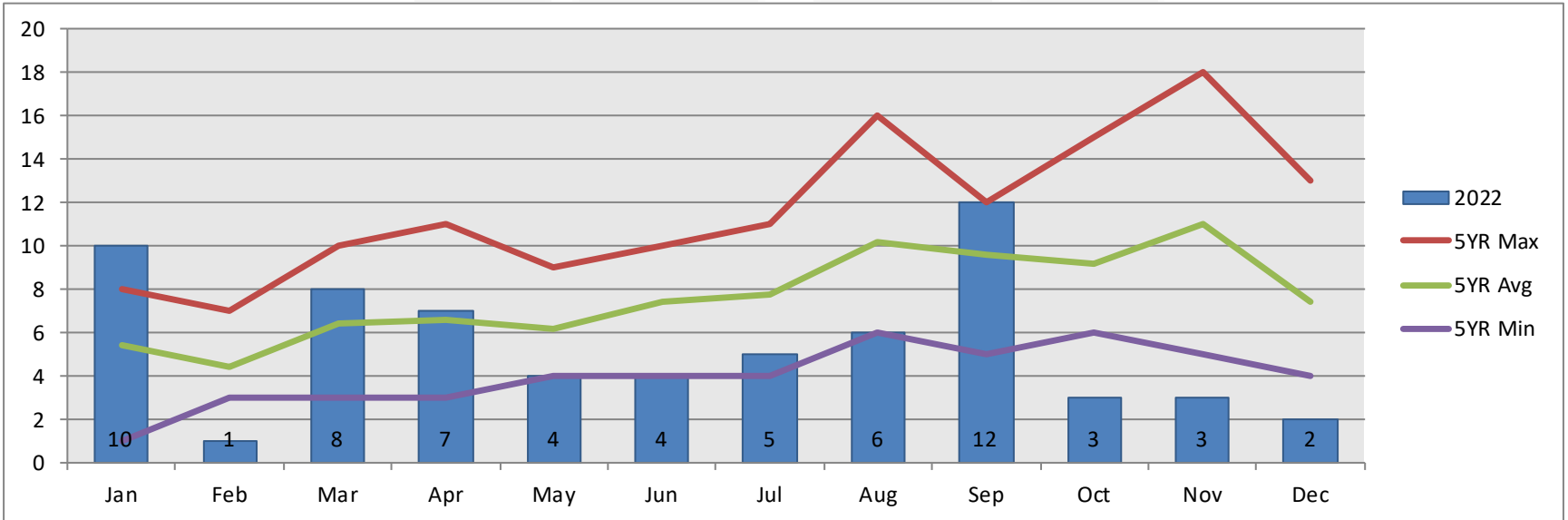
Motor Vehicle Thefts

Offense Code: 0710

All Data As Of: 12/31/22 11:59 PM

- For December, motor vehicle thefts were down 73.0% from the 5 year average.
- One of the vehicles has been recovered as of 1/9/2023.
- The motor vehicle theft total was down 29.0% from the average for 2022.

	Dec	Year to Date	Yearly Total
2017	8	86	86
2018	6	86	86
2019	4	104	104
2020	13	96	96
2021	6	86	86
2022	2	65	
% Change	-66.7%	-24.4%	-24.4%
	Yearly Total:		65



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2017	8	5	5	5	6	8	8	16	5	7	5	8
2018	1	3	7	11	5	10	9	10	10	6	8	6
2019	8	4	10	9	7	8	7	9	12	15	11	4
2020	3	7	3	5	9	7	4	6	10	11	18	13
2021	7	3	7	3	4	4	11	10	11	7	13	6
2022	10	1	8	7	4	4	5	6	12	3	3	2

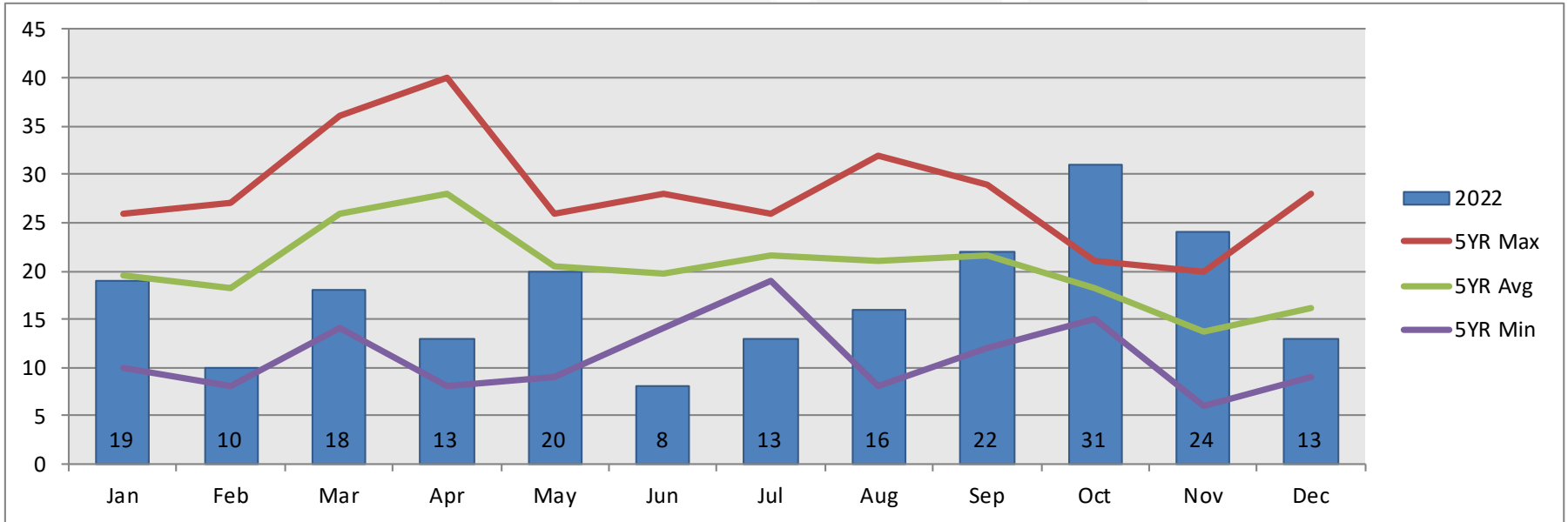
DUIs

Offense Code: 2110

All Data As Of: 12/31/22 11:59 PM

- The number of DUIs for December 2022 was 19.8% below the 5 year average.
- The total number of DUIs for 2022 was 15.3% below the 5 year average.

	Dec	Year to Date	Yearly Total
2017	15	266	266
2018	28	312	312
2019	19	285	285
2020	9	168	168
2021	10	191	191
2022	13	207	
% Change	+30.0%	+8.4%	+8.4%
Yearly Total:			207



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2017	26	27	22	29	25	18	21	18	29	16	20	15
2018	16	27	36	40	22	28	26	30	25	19	15	28
2019	24	8	32	38	26	24	20	32	26	20	16	19
2020	22	12	14	8	9	15	19	17	16	15	12	9
2021	10	17	26	25	20	14	22	8	12	21	6	10
2022	19	10	18	13	20	8	13	16	22	31	24	13

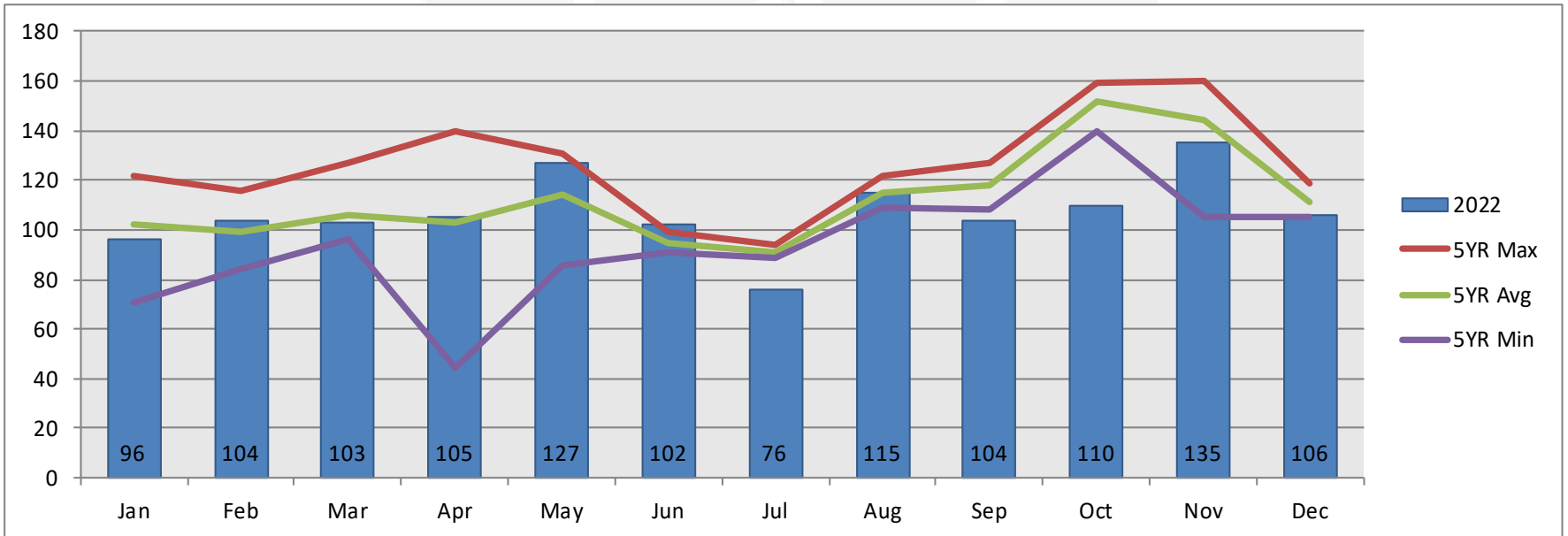
Traffic Accidents

Offense Codes: 5000-5139

All Data As Of: 12/31/22 11:59 PM

- The number of traffic accidents in December 2022 was 4.7% below the 5 year average.
- The total number of accidents in 2022 was 5.0% below the 5 year average.

	Dec	Year to Date	Yearly Total
2017	115	1387	1387
2018	111	1397	1397
2019	119	1436	1436
2020	105	1220	1220
2021	106	1314	1314
2022	106	1283	
% Change	0.0%	-2.4%	-2.4%
Yearly Total:			1283



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2017	79	87	101	140	127	97	89	112	124	159	157	115
2018	119	98	127	115	121	97	92	109	108	140	160	111
2019	119	116	103	116	131	99	94	121	117	158	143	119
2020	122	109	96	44	86	91	90	111	114	147	105	105
2021	71	84	103	100	107	91	91	122	127	156	156	106
2022	96	104	103	105	127	102	76	115	104	110	135	106

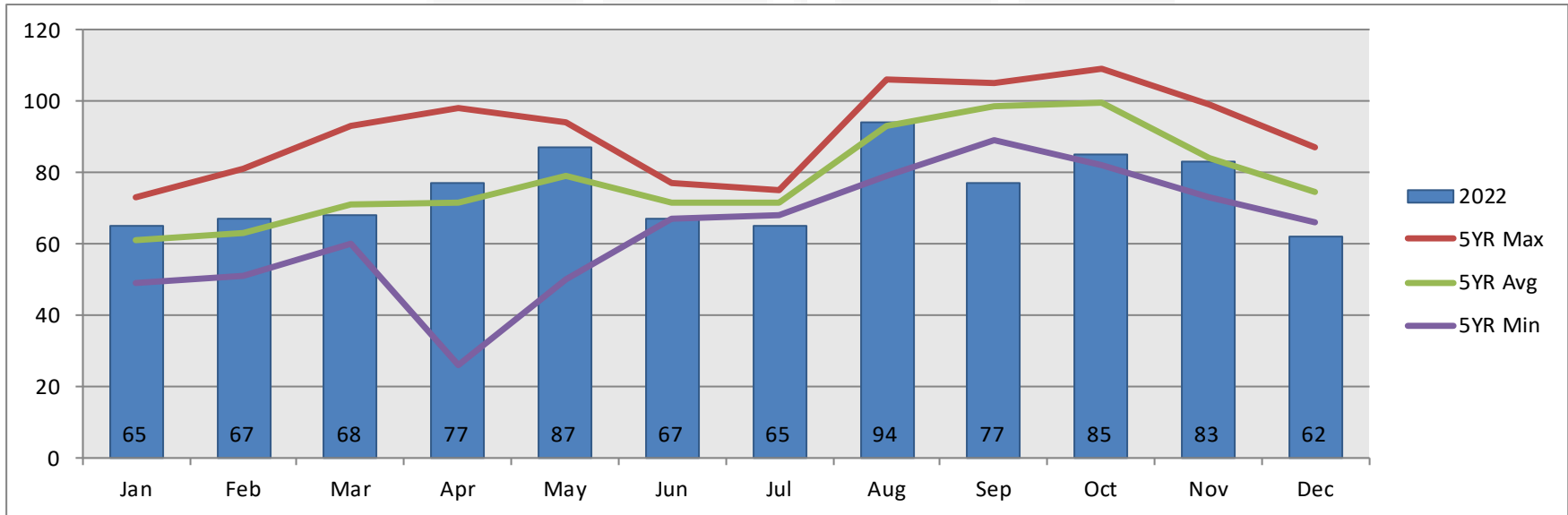
Preventable Traffic Accidents

Offense Codes: 5000-5139

All Data As Of: 12/31/22 11:59 PM

- The number of preventable traffic accidents in December 2022 was 17.1% below the 5 year average.
- The preventable accident total was 4.6% below the 5 year average.
- Number may change as data entry corrections continue.

	Dec	Year to Date	Yearly Total
2017	76	991	991
2018	70	944	944
2019	75	945	945
2020	66	854	854
2021	87	965	965
2022	62	897	
% Change	-28.7%	-7.0%	-7.0%
Yearly Total:			897



	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
2017	53	67	70	98	92	73	68	96	104	104	90	76
2018	71	63	93	75	94	71	71	79	93	82	82	70
2019	60	51	66	89	84	77	74	93	102	98	76	75
2020	73	81	60	26	50	71	69	91	89	105	73	66
2021	49	54	67	71	76	67	75	106	105	109	99	87
2022	65	67	68	77	87	67	65	94	77	85	83	62

Riley County Police Department

1001 South Seth Child Road
Manhattan, Kansas 66502

(785) 537-2112

www.RileyCountyPolice.org



RILEY COUNTY
POLICE DEPARTMENT

To reduce crime and improve the quality of life for the citizens we serve

In the FBI's Uniform Crime Reporting (UCR) Program, Part I offenses are broken down into two categories (Violent Crimes and Property Crimes):

Part I Violent Crime Definition

In the FBI's Uniform Crime Reporting (UCR) Program, violent crime is composed of four offenses: murder and nonnegligent manslaughter, rape, robbery, and aggravated assault. Violent crimes are defined in the UCR Program as those offenses that involve force or threat of force.

Murder and nonnegligent manslaughter: the willful (nonnegligent) killing of one human being by another.

Forcible rape: Penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim.

Robbery: The taking or attempting to take anything of value from the care, custody, or control of a person or persons by force or threat of force or violence and/or by putting the victim in fear.

Aggravated assault: An unlawful attack by one person upon another for the purpose of inflicting severe or aggravated bodily injury. This type of assault usually is accompanied by the use of a weapon or by means likely to produce death or great bodily harm. Simple assaults are excluded.

Part 1 Property Crime Definition

In the FBI's Uniform Crime Reporting (UCR) Program, property crime includes the offenses of burglary, larceny-theft, motor vehicle theft, and arson. The object of the theft-type offenses is the taking of money or property, but there is no force or threat of force against the victims. The property crime category includes arson because the offense involves the destruction of property; however, arson victims may be subjected to force.

Burglary: Unlawful entry of a structure to commit a felony or theft. To classify an offense as a burglary, the use of force to gain entry need not have occurred. The UCR Program has three subclassifications for burglary: forcible entry, unlawful entry where no force is used, and attempted forcible entry. The UCR definition of "structure" includes an apartment, barn, house trailer, or houseboat when used as a permanent dwelling, office, railroad car (but not automobile), stable, or vessel (i.e., ship).

Larceny-theft: (except motor vehicle theft)—The unlawful taking, carrying, leading, or riding away of property from the possession or constructive possession of another. Examples are thefts of bicycles, motor vehicle parts and accessories, shoplifting, pocket-picking, or the stealing of any property or article that is not taken by force and violence or by fraud. Attempted larcenies are included. Embezzlement, confidence games, forgery, check fraud, etc., are excluded.

Motor vehicle theft: The theft or attempted theft of a motor vehicle. A motor vehicle is self-propelled and runs on land surface and not on rails. Motorboats, construction equipment, airplanes, and farming equipment are specifically excluded from this category.

Arson: Any willful or malicious burning or attempt to burn, with or without intent to defraud, a dwelling house, public building, motor vehicle or aircraft, personal property of another, etc.

Traffic Related Definitions

In the Kansas Legislature uniform act regulating traffic; rules of the road, 8-1567 DUI is the following: (a) Driving under the influence is operating or attempting to operate any vehicle within this state while:

- (1) The alcohol concentration in the person's blood or breath as shown by any competent evidence, including other competent evidence, as defined in paragraph (1) of subsection (f) of K.S.A. 8-1013, and amendments thereto, is .08 or more;
- (2) the alcohol concentration in the person's blood or breath, as measured within three hours of the time of operating or attempting to operate a vehicle, is .08 or more;
- (3) under the influence of alcohol to a degree that renders the person incapable of safely driving a vehicle;
- (4) under the influence of any drug or combination of drugs to a degree that renders the person incapable of safely driving a vehicle; or
- (5) under the influence of a combination of alcohol and any drug or drugs to a degree that renders the person incapable of safely driving a vehicle.

Traffic Accidents: All accidents.

Preventable Traffic Accidents: Accidents that are not weather and/or animal related.

RILEY COUNTY POLICE DEPARTMENT
Memorandum

To: Riley County Law Enforcement Agency

From: Director Peete

Ref: 2024 Budget Preparation Timeline

Date: Tuesday, January 17, 2023

The following is the proposed timeline for development of the 2024 RCPD budget.

At the January 17, 2023 Law Board meeting, discuss, modify as necessary and approve the 2024 budget development timeline.

During the month of March conduct special Law Board meetings, as the Board deems necessary, to begin preliminary budget discussions and obtain Law Board guidance.

At the April 17, 2023 Law Board meeting, update the Board on budget development and provide a draft 2024 budget. Determine the need for additional special Law Board meetings as necessary for budget development.

At the May 15, 2023 Law Board meeting, approve a budget of expenditures for publication prior to the mandatory public hearing, unless additional special budget meetings are deemed necessary.

No later than June 10, 2023 publish the proposed 2024 budget of expenditures with the City and County Revenue Neutral Rate (if available) in the Manhattan Mercury.

At the June 20, 2023 Law Board meeting, conduct a public hearing on the 2024 budget of expenditures and formally adopt the budget.

On or before July 3, 2023 certify to the Riley County Board of County Commissioners and the City of Manhattan a budget of expenditures for the 2024 operation of the Riley County Law Enforcement Agency/Riley County Police Department.

Thank you, Riley County police

Thank you for letting me
come and do a job shadow.
I learned a lot about the
different departments. Even
though it was a hectic day
for the officers it was a fun
experience. The ride along also
was a cool thing to witness
as well.

From,

Daya Parker

To BFO

Thank you for thank you
for giving me a tour
of your facility. I learned
about your job and what it
takes.

from

Kyle Vance